

# World Learner School



**POLICY:** 103 School Board Committee Policy

**EFFECTIVE DATE:** 07.27.15

**REVISED DATE:** 10.22.18

## **PURPOSE**

The purpose of this policy is to provide for the structure and the operation of committees or subcommittees of the school board.

## **GENERAL STATEMENT OF POLICY**

A. It is the policy of the school board to designate school board committees or subcommittees when it is determined that a committee process facilitates the mission of the school board.

B. The school board has determined that certain permanent standing committees, as described in this policy, do facilitate the operation of the school board and the school district.

C. A school board committee or subcommittee will be formed by school board resolution which shall outline the duties and purpose of the committee or subcommittee.

D. A committee or subcommittee is advisory in nature and has only such authority as specified by the school board.

E. The school board will receive reports or recommendations from a committee or subcommittee for consideration. The school board, however, retains the right and has the duty to make all final decisions related to such reports or recommendations.

F. The school board also may establish such ad hoc committees for specific purposes as it deems appropriate.

G. The school board reserves the right to limit, create, or abolish any standing or ad hoc committee as it deems appropriate.

H. A committee of the school board shall not appoint a subcommittee of that committee without approval of the school board.

## **APPOINTMENT OF COMMITTEES**

A. The school board hereby appoints the following committees:

1. Personnel
2. Finance
3. Building Facilities
4. Policy
5. Marketing
6. Academic Achievement
7. PTO/Fundraising
8. Technology

B. The school board will establish, by resolution, for each standing or ad hoc committee the number of members, the term and the charge or mission of each such committee.

C. The school board shall appoint the members of each standing committee at the organizational meeting preceding the first regular meeting in July. In the case of ad hoc committees, members will be appointed by the school board when required.

## **PROCEDURES FOR SCHOOL BOARD COMMITTEES**

A. All meetings of committees or subcommittees shall be open to the public in compliance with the Open Meeting Law, and notice shall be given as prescribed by law.

B. A committee or subcommittee shall act only within the guidelines and mission established for that committee or subcommittee by the school board.

C. Actions of a committee or subcommittee shall be by majority vote and be consistent with the governing rules of the school board.

D. The committee or subcommittee shall designate a secretary who will record the minutes of actions of the school board committee.

E. The power of a committee or subcommittee of the school board is advisory only and is limited to making recommendations to the school board.

F. A committee or subcommittee of the school board shall, when appropriate, clarify in any dealings with the public that its powers are only advisory to the school board.

*Legal Reference:* Minn. Stat. Ch. 13D (Open Meeting Law)