

# World Learner School



**POLICY:**        **615   Emergency School Closings and Inclement Weather**

**EFFECTIVE DATE:**    6.4.18

**REVISED DATE:**

## **PURPOSE**

It is the policy of World Learner School to maintain a safe and healthy environment for students, employees, and the public by closing school when appropriate while honoring the professional contributions of WLS employees.

## **GENERAL STATEMENT OF POLICY**

For the purpose of this policy, an emergency closing shall be defined as any unscheduled closing of the School. Examples might include inclement weather, energy shortage, breakdown of equipment, strike, riot, etc.

In the event that the School is closed due to an emergency, employees shall continue to receive compensation proportionate to their scheduled work day for up to a maximum of two days per year. School days that begin late or end early due to an emergency shall not be counted towards these two days.

If more than two full-day closures occur within one school year, and such closures are not replaced with student make-up days or additional staff development days, then employees may utilize available leave to offset a reduction in pay for the cancelled days.

If the School is not closed, any employee unable to travel to work because of inclement weather may use any available leave or compensatory time, or receive leave without pay for the day(s) missed. Any employee unable to travel to work because of inclement weather must notify the School of his or her absence in accordance with the School's regular call in procedures.