

World Learner School



World Learner School Board Meeting Minutes January 7, 2019

Student Presentation – Sophia, Apryl, Zaria

1. Call to Order – 6:19 pm
2. Read Mission Statement:
The World Learner School's mission is to create a school that supports an experiential collaborative Montessori learning program that empowers children to unfold their full potential as whole and unique persons in classroom, local and world communities.
3. Roll Call/Quorum Confirmed Present- Susan Olson, Jen Graves, Emily Carlson, Eva Maher, Melissa Bullerman, Michelle Strain, Debi Forsyth
Absent-Jodi Luck, Amy Mittelstadt
Non-Members Present-Deana Siekmann, David Greenberg
4. Community Forum (Procedures are contained on Community Forum Participation Cards, available at the meeting)
5. Approval of Agenda and Declaration of Conflicts of Interest-Michelle Strain moved to approve the agenda and declaration of conflicts., Eva Maher seconded. 7 voted in favor, 0 opposed. Motion passes unanimously.
6. Approval of Consent Agenda: Susan Olson moved to approve the consent agenda. Michelle Strain second. 7 voted in favor, 0 opposed. Motion passes unanimously.
Consent agenda items are considered routine in nature and will be voted upon with a single motion; however, by request from an individual school board member, individual items on the Consent Agenda may be removed from it for independent consideration.
 - A. Minutes of 12.3.18
 - B. Fundraising and Donation records -
 - C. Fundraising Permissions & Grants – PTO Shindig,
7. Information/Discussion
 - A. ACNW Authorizing Activities –
 - B. FY19 Board Training Requirements and Plan – The opportunity was presented to have ACNW train board on their responsibilities with regards to EE. The board agrees this would be valuable
 - C. Board Self Evaluation – discussion was held about the board self-evaluation tool in the board packet. It was agreed to be a good tool to be reflective with.
 - D. WLS Certificate of Achievement for Special Education Compliance
 - E. FY20 and FY21 Calendars-The calendars were moved to action items for a vote on first reading.
 - F. MDE High Quality Designation Appeal-The appeal has been submitted
 - G. ACNW Evaluation of WLS Annual Report-Deana will need to provide a professional development plan for Lisa with regards to school administration.
8. Reports
 - A. Director's Report
 - i. Monthly Enrollment Report-Our numbers remain steady.
 - ii. Upcoming Events-Winter MAP testing, Finance Committee meeting 1/22/19, Board Meeting 1/28/19.
 - iii. Environmental Education-
 - a. Jeffers foundation will offer training to WLS staff on 1/21
 - b. Funds from PTO-working towards complete composting system and EE teaching materials.
 - iv. Staff Development-Working on site improvement plan to create concise goals for staff to work towards.
 - v. Other Information-Kids Club programming in process for summer.

B. Committee Reports

- i. Finance Committee
 - a. Finance Report November 2018 –Budget is balanced and steady
 - b. FY19 Budget Update
 - c. FY20 Budget Initiation
- ii. Marketing Committee
 - a. Update-The committee has met once. Goals: 1. Focus will be on school retention vs new enrollment. Engage current families. 2. Recommend looking at other charter schools for improving website and parent portal.
 - b. Publish Meeting Schedule to comply with Open Meeting Laws- Next meeting date January 28 5:30 in Emily's room.**

9. Action Items

- A. Financial Report for November 2018 –Michelle Strain moved to approve the financial report for November 2018. Melissa Bullerman seconded. 7 voted in favor, 0 opposed. Motion passes unanimously.
- B. Personnel Employment Agreements – Annie Kandiko (Substitute), Grace Forsyth (substitute) Sara Intihar (Substitute) Melissa Bullerman moved to approve personnel agreements. Eva Maher seconded. 7 voted in favor, 0 opposed. Motion passes unanimously.
- C. Policies: First Reading – 312 Crisis Management, 518 Fixed Asset, 616 Employee Leave of Absence, 648 Outside Employment and Conflict of Interest, 655 Professional Development. Emily Carlson moved to approve the first reading of policies. Susan Olson seconded. 7 voted in favor, 0 opposed. Motion passes unanimously.
- D. Policies: Second Reading - 569 Travel Expenditures, 602 At-Will Employment, 603 Code of Conduct, 609 Employee Right-To-Know, 611 Criminal Background Check Michelle Strain moved to approve second and final reading of policies. Emily Carlson seconded. . 7 voted in favor, 0 opposed. Motion passes unanimously.
- E. Policies: Third Reading - 412 Student Dress Code, 417 Field Trips Melissa Bullerman moved to approve the third reading Eva Maher seconded. 7 voted in favor, 0 opposed. Motion passes unanimously.
- F. Deletion –
- G. FY20 and FY21 Calendars Melissa Bullerman moved to approve the calendars. Michelle Strain seconded. 7 voted in favor, 0 opposed. Motion passes unanimously.

10. Scheduling

- A. WLS Board Meeting 1.28.19 6 pm

11. Call to Adjourn – Emily Carlson moved to adjourn the meeting. Melissa Bullerman seconded . 7 voted in favor, 0 opposed. Motion passes unanimously. Meeting was adjourned at 7:50