

World Learner School



World Learner School Board Meeting Minutes April 22, 2019

Student Presentation – Students from Ann’s Class

1. Call to Order – 6:05 pm
2. Read Mission Statement:
The World Learner School's mission is to create a school that supports an experiential collaborative Montessori learning program that empowers children to unfold their full potential as whole and unique persons in classroom, local and world communities.
3. Roll Call/Quorum Confirmed Present- Michelle Strain, Emily Strafelda, Melissa Bullerman, Debi Forsyth, Eva Maher, Susan Olson
Absent-Jody Luck, Amy Mittelstadt
Non-Members Present-Deana Siekmann, Erin Anderson
4. Community Forum (Procedures are contained on Community Forum Participation Cards, available at the meeting) none present
5. Declaration of Conflicts of Interest
Board members must publicly declare any conflicts of interest with agenda items.

No conflicts declared
6. Approval of Agenda-Melissa Bullerman moved to approve the agenda, Michelle Strain seconded. 6 voted in favor, 0 opposed. Motion passes unanimously.
7. Approval of Consent Agenda:
Consent agenda items are considered routine in nature and will be voted upon with a single motion; however, by request from an individual school board member, individual items on the Consent Agenda may be removed from it for independent consideration. Michelle Strain moved to approve the consent agenda, Susan Olson seconded. 6 voted in favor, 0 opposed. Motion passes unanimously.
 - A. Minutes of 2.25.19
 - B. Fundraising and Donation records -
 - C. Fundraising Permissions & Grants – PTO Garage Sale
8. Information/Discussion
 - A. ACNW Authorizing Activities – WLS FY18 Financial Review, ACNW Renewal Process-Things to consider moving forward: Ensure financial status stays strong with change in staff. Enrollment should also stay strong. While fund balance stays strong, ensure that over amounts are wisely invested back into the school. Overall evaluation looks good.
 - B. FY19 Board Training Requirements and Plan – Review plan and update if necessary-bring a discussion question after watching the video to the May 20 work session.
 - C. MDE High Quality Designation Appeal – Our appeal was denied.
 - D. WLS Annual Meeting Review – There was lots of good feedback. The environmental art fair went well.
 - E. Sponsorship Plan – Beth Wilson-social studies licensure sponsorship to be considered.
 - F. Family Survey – Michelle will send out last years survey to the board for reviewal.
 - G. Director Evaluation – This is coming up and the board will want to prepare necessary documents, Deana will drop documenmts in google drive. Melissa will create surveys for staff and board.
9. Reports
 - A. Director's Report
 - i. Monthly Enrollment Report-1 withdrew from 4th, 2020 is slightly lower but budget should be ok

- ii. Upcoming Events-
- iii. Environmental Education
- iv. Staff Development-Equity, supporting students of diverse backgrounds, reviewed articles
- v. Other Information-Indicator 1 Camp Tanadoona, Lowry Nature Center Indicator 3-composting, recycling bins came, Indicator 7-board finance reviewed the budget and allotted for environmental ed opportunities.
- vi. Reading Core and Math Core-looking for tutors for next year
- vii. Kids Club enrollment is low, requested final decisions to be able to inform staff and families about scheduling possibilities

B. Committee Reports

- i. Finance Committee
 - a. Finance Report March 2019 –money is balanced
 - b. FY19 Budget Review – may revise as we get closer to the end of the FY to make sure it most closely reflects actual
 - c. FY20 Budget – draft in the packet, carpet, vans, roofing out of fund balance. Moved to action items for approval
 - d. Search process for business manager update-interviews have been conducted, The Anton group was chosen.
- ii. Marketing Committee
 - a. Update-no update
 - b. Publish Meeting Schedule to comply with Open Meeting Laws-currently there is no meeting scheduled.

10. Action Items

- A. Financial Report for March 2019 –Michelle Strain moved to approve the financial report. Melissa Bullerman seconded. all approved
- B. Personnel Employment Agreements – Beth Wilson (KC Sub), Emily Strafelda (Summer OM), Deb Solis FY19 Addendum-Michelle Strain moved to approve the personnel employment agreements, Eva seconded. all approved
- C. Lease Aid Application – Emily Strafelda moved to approve the lease aid application. Eva Maher seconded. All approved
- D. Sponsorship Agreement – Beth Wilson Emily moved to approve the sponsorship agreement. Eva Maher seconded. All approved
- E. Policies: First Reading – 322 Health and Safety, Melissa Bullerman made a motion to approve the first reading of the Health and Safety policy. Susan Olson seconded. All approved
- F. Policies: Second Reading – 375 Violence in School, 380 Weapons in School-Melissa made a motion to approve the second and final reading of policies 375 and 380. Emily seconded. All approved.
- G. Deletion: no deletions
- H. FY 20 draft budget-Jen moved to approve the FY20 year draft budget. Eva Maher seconded. All approved.

11. Scheduling

- A. WLS Work Session 5.20.19 5 pm
- B. WLS Board Meeting 6.3.19 6 pm

- 12. Call to Adjourn – Michelle Strain made a motion to adjourn. Emily Strafelda seconded. All approve. Meeting adjourned at 7:39 PM