

# World Learner School



## World Learner School Board Meeting Minutes September 24, 2018

1. Call to Order – 6:00 pm (state time)
2. Read Mission Statement:  
*The World Learner School's mission is to create a school that supports an experiential collaborative Montessori learning program that empowers children to unfold their full potential as whole and unique persons in classroom, local and world communities.*
3. Roll Call/Quorum Confirmed - Board Meeting was called to order at 6:07pm
  - a. Board Members present include: Melissa, Jennifer, Susan, Eva, Amy, and Michelle
  - b. Board Members Absent Include: Emily, Debi, Jody
  - c. Non-Board Member Present: Deana\* Jody Luck arrived at 6:10
4. Community Forum (Procedures are contained on Community Forum Participation Cards, available at the meeting)
5. Approval of Agenda and Declaration of Conflicts of Interest  

A motion was made to approve the agenda by Melissa and was seconded by Susan. Vote 7-0, motion passes.
6. Approval of Consent Agenda:  
Consent agenda items are considered routine in nature and will be voted upon with a single motion; however, by request from an individual school board member, individual items on the Consent Agenda may be removed from it for independent consideration.
  - A. Minutes of 8.27.18
  - B. Fundraising and Donation records -
  - C. Fundraising Permissions & Grants – SHIP Grant,A motion was made to approve the consent agenda by Susan and was seconded by Eva. Vote 7-0, motion passes.
7. Information/Discussion
  - A. ACNW Authorizing Activities – ACNW Leaders Retreat – 11.9.18 – 11.10.18, FY19 Activities
  - B. Family Survey FY18 –No board action items for this. The board was ready to publish the results of the survey.
  - C. FY19 Board Training Requirements and Plan – The plan of board training was presented and discussed.
  - D. Directors Goals FY19 - Deana presented the goals that she will be working on for the year. An action item was made to approve these goals.  
The motion was made by Eva to add an action item, it was seconded by Amy. The vote was 7-0, the motion passes (action item H was created).
8. Reports
  - A. Director's Report
    - i. Monthly Enrollment Report- currently at 212, still working to fill a few middle school slots
    - ii. Upcoming Events- PTO Family Fall Fest
    - iii. Environmental Education- WLS is meeting with Carver County Composting to discuss removal of organic matter
    - iv. Staff Development- Deana is going to look at staff PLC and adding more framework. In November the staff divide into a more content basis for development (verses level). In October the staff will create a professional development plan. Also Deana updated the board about her work with Principals Academy.

v. Other Information

\* Deana let the board know about an alumni mailing that went out to so WLS can connect with alumni.

\* Kids Club enrollment continues to be low, and Deana let the group know about these numbers.

\* Parent Education has continued at WLS- 3 articles were sent out to parents, WLS hosted two events (Welcome to WLS and Montessori 101), and 2 data privacy meetings were held for parents

B. Committee Reports

i. Finance Committee

a. Finance Report August 2018

b. FY19 Budget Update

\* Finance update was given. Money should still be coming in from MDE. WLS reinvested in CDARS.

9. Action Items

A. Financial Report for August 2018 –

\* Eva made a motion to approve the financial report, Amy seconded it. Vote 7-0, motion passes.

B. Personnel Employment Agreements – Michelle Darsow (subbing), Julie Johnson (Kids Club subbing), Ann Decker (Kids Club subbing), Deb Solis (Kids Club subbing), Gen Johnson (sp ed para and Kids Club Team), Ingrid Cortes (long term sp ed para substitute), Amanda Peterson (subbing), Ally Heimark (subbing), Melissa Bullerman (subbing)

\* Amy made a motion to approve the personal employment agreements and Michelle seconded this motion. Vote 7-0, motion passes.

C. Policies: First Reading – 103 School Board Committee, 114 Director Job Description & Professional Performance Goals & Evaluation, 115 Director Succession Plan, 217 Facility Use, 218 Facility Use Non-Curricular, 219 Facility Use Youth Group

\* Eva made a motion to approve the first reading of policies and Amy seconded the motion. Vote 7-0, motion passes

D. Policies: Second Reading - 104 Board Conduct, 112 Donations, 306 Bullying Prohibition, 312 Safety and Security, 315 Equal Opportunity, 325 Harassment Prohibition, 345 Nondiscrimination, 441 Mandated Reporting, 465 Technology, 521 Financial and Cash Management, 763 Student Discipline

• A motion was made to approve the second reading of the policies by Amy. It was seconded by Jody. Discussion was had about some of the policies and some of the wording. Vote 0-7, motion failed. (Voted against = Melissa, Jennifer, Susan, Eva, Amy, Michelle, and Jody).

• A motion was made to approve the following policies (104, 112, 306, 312, 325, 441, 465, 521) by Melissa and was seconded by Amy. Vote 7-0, motion passes.

• A motion was made to amend the following policies and bring them back for a third reading (policy 315, 345, 763) by Melissa and was seconded by Susan. Vote 7-0, motion carries.

E. Deletion – N/A

F. Resolution of Board Training Schedule for FY19- tabled to the next meeting. Schedule will be made and send out this month.

G. FY19 Annual Charter School Assurances

• A motion was made to approve the assurances by Michelle and was seconded by Eva. Vote 7-0, motion carries

H. Director Goals- a motion was made to approve the director goals that Deana presented to the group. The motion was made by Amy and was seconded by Eva. Vote 7-0, motion carries.

10. Scheduling

A. WLS Board Meeting 10.22.18 6 pm

11. Call to Adjourn – (state time)

A motion was made to adjourn the meeting at 7:33pm. The motion was made by Amy and was seconded by Eva. Vote 7-0, motion carries.