

# World Learner School



## World Learner School Board Meeting Agenda October 28, 2019

\*\*Installation of Directors and Oath of Office - Amy Mittlestadt,

1. Meeting was called to order at 6:04 PM by Interim Chair Melissa Bullerman
2. Melissa read Mission Statement:  
*The World Learner School's mission is to create a school that supports an experiential collaborative Montessori learning program that empowers children to unfold their full potential as whole and unique persons in classroom, local and world communities.*
3. Roll Call/Quorum Confirmed  
Present-Melissa Bullerman, Emily Strafelda, Tina Lyder, Nathaniel Nordberg, Joel Suiter, Lynn Zorn, Amy Mittlestadt  
Absent- Eva Maher, Michelle Strain  
Non-Members Present- Deana Siekmann, Dennis Hoogeveen
4. Community Forum (Procedures are contained on Community Forum Participation Cards, available at the meeting)  
No community members present
5. Approval of Agenda and Declaration of Conflicts of Interest Emily motioned for approval, Amy seconded, no discussion, Motion carried unanimously
6. Approval of Consent Agenda: Tina motioned for approval, Lynn seconded, no discussion, motion carried unanimously. Consent agenda items are considered routine in nature and will be voted upon with a single motion; however, by request from an individual school board member, individual items on the Consent Agenda may be removed from it for independent consideration.
  - A. Minutes of 9.23.19
  - B. Fundraising and Donation Records -
  - C. Fundraising Permissions & Grants – MS Pizzas, MS Jelly Sales, PTO Minnesota Brands for Good, MS Pancake Breakfast and Boutique
7. Information/Discussion
  - A. ACNW Authorizing Activities
    - a. ACNW Site Visit for Application Follow-Up
    - b. ACNW Leaders Retreat – 11.9.19 at ACNW or 11.16.19 at Noble Academy - Currently Lynn, Deana and Nathaniel are signed up to go on 11-16-19.
  - B. Green School Network Participation - Nathaniel is checking to see if they can come and meet with the teachers and Emily is going to call a school to get their opinion about participation in the program.
  - C. Board Training – Excerpt One Ecological Literacy - Deana will email essays from the chapters to be discussed at future board meetings.
  - D. Review MACS Training 1.25.20 - If MACS is unable to come Deana will find another group to be here for the training, the date will remain the same.
  - E. Board stability and need for consistency was discussed.
8. Reports
  - A. Director's Report- Deana presented her report.
  - B. WLS Annual Report - discussion on the family survey results of 85% "child's needs are understood and family is well informed of progress" is down from previous years. We may want to address the issue at some point. Lisa Mostov worked on the report changed the layout and added photos this year-Complements were given for the change.
  - C. FY19 Annual Audit – Dennis Hoogeveen from CliftonLarsonAllen gave the board the summary of the Audit. He wanted to thank the staff which worked with him to get all the information together. Dennis stated WLS received a clean unmodified opinion on the audit which is as good as any charter school can have. All aspects of the report are clean and finances of the school are in good condition.

D. Committee Reports

- i. Finance Committee Joel presented the report and the budget update.
  - a. Finance Report Sept 2019
  - b. FY20 Budget Update

9. Action Items

- A. Financial Report for Sept 2019 –Motion for approval was given by Amy, Nathaniel seconded, no discussion, motion carried unanimously.
- B. Personnel Employment Agreements – Alyssa Bohn (ESL teacher), Melissa Otto (substitute), Allison Sherman (long term substitute)- Motion for approval was given by Joel, Emily seconded, no discussion, motion carried unanimously.
- C. Policies: First Reading – 611 Criminal Background Check, 669 Tobacco Free Environment, 759 Staff Notification of Violent Behavior by Student-Motion for approval given by Lynn, seconded by Tina, no changes made, motion carried unanimously.
- D. Policies: Second Reading - 520 Fundraising, 561 School Emergency Closing, 558 Reimbursement of Budget Expenditures, 608 Compensation of Non-Exempt Employees - Motion for approval was given by Emily, seconded by Lynn, limited discussion on changes made, motion carried unanimously.
- E. WLS Annual Report and World’s Best Workforce Report- Motion to approve was given by Lynn, seconded by Amy, no discussion, motion carried unanimously.
- F. WLS and WLS BC FY19 Audit - Motion for approval given by Tina, seconded by Nathaniel, no discussion, motion carried unanimously.

10. Scheduling

- A. WLS Board Work Session November 19, 2019 at 4:45 pm
- B. WLS Board Meeting November 25, 2019 at 6 p m
- C. Board Training with MACS January 25, 2020 from 8:30 am – 2 pm

11. Call to Adjourn at 7:15 PM, motion approved by Amy, seconded by Tina, motion carried unanimously.

**Board Terms**

- (T) Melissa Bullerman: July 2018 – June 2020  
(T) Chair Eva Maher: July 2018 – June 2020  
(T) Emily Strafelda: July 2019 – June 2021  
(T) Tina Lyder: July 2019 – June 2021  
(T) Nathaniel Nordberg: July 2019 – June 2021  
(P) Michelle Strain: July 2018 – June 2020  
(P) Treasurer Joel Suiter: July 2019 – June 2021  
(P) Secretary Lynn Zorn: July 2019 – June 2021  
(CM) Amy Mittlestadt: July 2018 – June 2020