

World Learner School

World Learner School Board Meeting Agenda January 25, 2016

Student Presentation at 6:00 pm

1. Call to Order – 6:15 pm
 - Meeting called to order at 6:19 pm
2. Roll Call/Quorum Confirmed
 - Members present: Debi, Amy, Patti, Jody, Bob, Tina
 - Members Absent: Michelle, Melissa
 - Michelle arrived at 6:27pm
3. Community Forum (Procedures are contained on Community Forum Participation Cards, available at the meeting)
 - N/A
4. Approval of Agenda and Declaration of Conflicts of Interest
 - None declared
5. Approval of Consent Agenda: Consent agenda items are considered routine in nature and will be voted upon with a single motion; however, by request from an individual school board member, individual items on the Consent Agenda may be removed from it for independent consideration.
 - A. Minutes of 1.04.16
 - B. Fundraising and Donation records
 - C. Fundraising Permissions – UE Buffalo Wild Wings, PTO Usborn Book Sale, PTO Hooked on Books, PTO Garage Sale
 - D. Grants – none
 - A motion was made to approve the consent agenda by Patti, a second was made by Jody.
 - Vote: 8-0 in favor, motion carries
6. Information/Discussion
 - A. Board Training Activities –
 - B. WLS Annual Meeting – recruitment of candidates, agenda review, bylaws review, working plan
 - Michelle is putting this together, WLS email for Michelle. Information will be put in the office newsletter
 - C. ERate – decision to apply for FY17
 - These would be federal funds (through a grant). Patti makes a motion to move it to an action item (8H). A second was made by Tina
 - Vote 8-0 in favor, motion carries

Director's Report

- i. Monthly Enrollment Report
 - We have added two more students, which brings the debt ratio to a 1.18, which was the goal set by the school board.
- ii. Academic Dashboard

- Was reviewed (the things happening in the school)

Committee Reports

i. Finance Committee

- The cash flow remains healthy, Documents on the audit- putting out Request for Proposals for FY16 and beyond

8. Action Items

A. Financial Report for December 2015

- Amy made a motion to approve the financial report for December 2015, and Debi made a second
- Vote 8-0 in favor, motion carries

B. Approve Audit Reports with removal of disclosures in Schedule L due to change in definitions

- The audit recommends omitting a section (page 61, part 4)
- Motion was made to approve the audit with the removal of the section and disclosures by Jody, second made by Tina
- Vote 8-0 in favor, motion carries

C. Personnel Employment Agreements: Melissa Bullerman

- Motion was made to approve contract for Melissa Bullerman (before/ aftercare) by Patti, second made by Amy
- Vote 8-0 in favor, motion carries

4. Policies: First Reading none

5. Policies: Second Reading none

6. Policies: Deletion none

7. Propose to keep WLS Building Company Committee and appoint Angela Wroblewski

- Motion was made to approve Angela Wroblewski to the building committee by Patti, second was made by Jody.
- Vote 8-0 in favor, motion carries

8. ERate

- A motion was made to not apply for the ERate grant by Patti. A second to the motion was made by Amy
- Vote 8-0 in favor, motion carries

9. Scheduling

A. Next WLS Board Meeting: February 22, 2016, 6:15 p.m.

B. Next WLS Work Session: February 8, 2016, 5:00 pm

- Patti will run the work session

10. Motion to Close the meeting Pursuant to 13D.05 Subd. 2(b) and 13D.05, Subds. (1) and (3) to discuss data relevant to Director Evaluation.

- Jody made a motion to close the meeting, second was made by Debi
- Vote 8-0 in favor, session became closed

Ashley left the meeting

Summary of closed session:

In closed session tonight the WLS board conducted a midyear evaluation of the performance of the school's director based on the board approved director job description and performance measures. It was a favorable evaluation with many highlights indicating success. In addition, the board made some suggestions for the director to consider for the second half of the year. the director's end of the year performance evaluation for the 2015-16 school year will occur in June of 2016.

- Motion was made to reopen the meeting and end the closed session by Patti, a second was made by Jody
- Vote 7-0 in favor, motion carries
- Motion was made to adjourn the meeting by Patti, second was made by Jody- Vote: 7 – 0 in favor, motion carries