



World Learner School Board Meeting Minutes January 29, 2018

1. Call to Order – 6:10 pm
2. Roll Call/Quorum Confirmed
 - Present- Patti Quinn, Emily Carlson, Eva Maher, Danielle Wishard-Tudor, Susan Olson, Jennifer Graves
 - Absent- Jody Luck, Michelle Strain
 - Non-Members Present- Deana Siekmann, Amy Middelstadt
3. Community Forum (Procedures are contained on Community Forum Participation Cards, available at the meeting)
None
4. Board Training –
 - Patti Quinn reviewed topics that were learned and discussed at the board governance and training held at World Learner School on Saturday, January 27.
 - 1.29.18 – Patti
 - 2.20.18 - Danielle
 - 2.26.18 – Jody
 - 4.23.18 – Jennifer
 - 6.4.18 – Beth
 - 7.23.18 - Emily
5. Approval of Agenda and Declaration of Conflicts of Interest
 - Susan Olson made a motion to approve the Agenda and Declaration of Conflicts of Interest, it was seconded by Eva Maher. The motion passed unanimously. (6 in favor, 0 opposed).
6. Approval of Consent Agenda: Consent agenda items are considered routine in nature and will be voted upon with a single motion; however, by request from an individual school board member, individual items on the Consent Agenda may be removed from it for independent consideration.
 - A motion was made by Beth Wilson to approve the Consent Agenda, it was seconded by Jennifer Graves. The motion passed unanimously. (6 in favor, 0 opposed).
 - A. Minutes of 1.8.18-
 - B. Fundraising and Donation records -
 - C. Fundraising Permissions & Grants – Art to Remember
No Discussion.
7. Information/Discussion
 - A. Board Training Activities – Board Training 1.27.18 review
 - The board reviewed some of the materials from the board training such as insurance, open forum, and employment contracts. At the board training it was highly emphasized to have the school's mission statement memorized. They also said it is vital for the school to make connections in the community.
 - B. ACNW Authorizing Activities – planning a visit in early February
 - Two visitors from Audubon will be visiting at WLS.
 - C. Time of 2.20.18 work session as FC meeting that day – could be part of work session
 - The board decided to change the time of the work session for February. This item was moved to an action item, item 9G, to be voted on immediately.
8. Reports
 - A. Director's Report
 - i. Monthly Enrollment Report
 - ii. Upcoming Events
 - iii. Environmental Education
 - iv. Staff Development
 - v. Academic Dashboard
 - vi. Other Information
(See Packet).
 - B. Committee Reports
 - i. Finance Committee
 - a. Finance Report December
 - b. FY18 Budget Update
 - c. FY19 Budget Update

The Budgets was reviewed by Deana Siekmann. The staff will have to plan out in advance what needs to be purchased considering the budgets.

- ii. Academic Achievement
 - a. Assessment
 - Students finished taking the winter MAP test.

9. Action Items

- A. Financial Report for November 2017 -
 - A motion to approve the Financial Report for November 2017 was made by Beth Wilson, it was seconded by Susan Olson. No discussion and passed unanimously. (6 in favor, 0 opposed).
- B. Personnel Employment Agreements – Nicole Christoph, Hazel Francois
 - A motion to approve Personnel Employment Agreements was made by Eva Maher, seconded by Danielle Wishard-Tudor, it passed unanimously. (6 in favor, 0 opposed).
- C. Maternity Leave for Alyssa Bohn
 - A motion was made by Emily Carlson to approve Maternity Leave for Alyssa Bohn, it was seconded by Jennifer Graves, passed unanimously. (6 in favor, 0 opposed).
- D. Policies: First Reading - 512 Disposal of Equipment, 519 Fund Balance, 545 Nepotism, 559 Retirement Benefit Administration
 - A motion was made by Eva Maher to pass the Policies: First Reading, it was seconded by Susan Olson, passed unanimously. (6 in favor, 0 opposed).
- E. Policies: Second Reading –
- F. Policies: Deletion –
- G. Time of 2.20.18 Work Session
 - A motion was made by Eva Maher to change the time of the work session to 5:00pm, it was seconded by Jennifer Graves, passed unanimously. (6 in favor, 0 opposed).

10. Motion to Close the meeting Pursuant to 13D.05 Subd. 2(b) and 13D.05, Subds. (1) and (3) to discuss data relevant to Director Evaluation.

Beth Wilson made a motion to close the meeting Pursuant to 13D.05 Subd. 2(b) and 13D.05, Subds. (1) and (3) to discuss data relevant to Director Evaluation, it was seconded by Emily Carlson, passed unanimously. (6 in favor, 0 opposed).

Meeting was closed at 7:12pm

Amy Middelstadt left.

Meeting was reopened.

The board is pleased with Deana Siekmann's progress towards her goals and looks forward to her final goals.

A motion was made to adjourn the meeting by Susan Olson The motion was seconded by Beth Wilson. (vote 6 in favor, 0 opposed) the vote passes unanimously.

Meeting Adjourned at 7:36pm

11. Scheduling

- A. Board Work Session – 2.20.18 6 pm
- B. Board Meeting – 2.26.18 6 pm