

# World Learner School



## World Learner School Board Meeting Agenda April 3, 2017

1. Call to Order – 6:12 pm by
2. Roll Call/Quorum Confirmed

Present- Amy Mittelstadt, Tina Lyder, Danielle Wishard-Tudor, Beth Wilson and Eva Maher  
Absent- Patti Quinn, Michelle Strain, Jody Luck, Brian Hanson  
Non-Members Present- Deana Siekmann, Jennifer Graves, Sara Staloch, and Rhiahon Sargent

3. Student Presentation – Will O’Flanagan, Amy Simer

Will and Amy presented a PowerPoint on Comics that they had created. Each of the students explained what they liked about comics and showed off their creations. Both of their comics were examples of follow-on works to lessons they had in their classroom.

4. Community Forum (Procedures are contained on Community Forum Participation Cards, available at the meeting)  
Sara Staloch, a WLS parent, brought a concern about the WLS school calendar, especially concerning the addition of days of holidays before the Winter break. She would like to see more parent input into decisions that affect the WLS families such as a calendar change. She shared her concerns and the effects of the calendar change on her family. The board thanked her for coming forward with her concern and let her know that it would be added to the work session agenda in May for the board to discuss.
5. Charter School University Book Study guided by Dan Jett – postponed until the next meeting
6. Approval of Agenda and Declaration of Conflicts of Interest  
Amy made a motion to approve the Agenda and Declaration of Conflicts of Interest, and Danielle seconded the motion. Motion passed unanimously after no discussion.
7. Approval of Consent Agenda: Consent agenda items are considered routine in nature and will be voted upon with a single motion; however, by request from an individual school board member, individual items on the Consent Agenda may be removed from it for independent consideration.

- A. Minutes of 2.27.17-
- B. Fundraising and Donation records –
- C. Fundraising Permissions & Grants – Dinner at Potbelly Chanhassen

Amy made a motion to approve the Consent Agenda, and Tina seconded the motion. After no discussion, the motion passed unanimously.

8. Information/Discussion

- A. Board Training Activities – Requirements and Plans for FY17
  - i. Book Study- continued study of Charter School Board University
  - ii. Required – Employment 3.4.17 9 am – 12 noon,  
Financial 11.21.16 with Sandy Schmidt (DWT, BH, EM still need)  
Governance – Ongoing Charter School University with Dan Jett
  - iii. Other options –
- B. WLS Annual Meeting Review – There was some discussion about how the Annual Meeting went- Amy mentioned how well introducing the Board Members helped the flow of the meeting. There was still some difficulty meeting quorum, though. Ideas to help parents come included some sort of art fair/learning fair, band showcase, snacks and drinks offered. Accomplishments offered by parents included accolades for the PTO, school/family connections, various outings, and the backyard project.  
Suggestions seemed to center around food, including lunch offerings, allergy awareness, and composting.
- C. WLS Annual Family Survey – Michelle Strain sent out the survey for the board to look over and offer changes or suggestions. Averaging scorings for multiple students should be mentioned in the directions for parents. A suggestion was made about switching #9 and 10 around, but the decision was made to leave the survey as is.
- D. Before/After Care Option – Deana reached out to District 112 to see if there was need and interest in sharing the WLS BAC with their families as a way to feed the WLS program and make it viable. There was some discussion Tina made a motion to expand the WLS Before/After Care Program to students outside of the WLS community. Amy seconded the motion. Deana then explained background information to the non-board attendees, including how the WLS program has been losing money, the reaching out to parents, and the difficulty of meeting the needs of the families, staff, and the school. Amy suggested reaching out to the parents, first, to see what their needs are and to explain what the changes would entail.  
The motion passed unanimously.

- E. Summary from Board Retreat 3.4.17 – Deana shared some of the items shared at the board retreat to determine if any action should be taken by the Board. Amy mentioned the employment application and whether it needs to be updated to reflect a more professional appearance. She suggested that applying for WLS is so different than applying to larger districts that WLS might be losing qualified candidates. Amy volunteered to research and gather applications from other charter schools, including Montessori schools, for the board to compare to the WLS application. Further discussion will take place at the May work session.  
There was also discussion about kindergarten. Eva mentioned a school from Wisconsin that operates in conjunction with the public schools where public school students were given spots in the private Montessori school under a “philosophical imperative.” Her thought was that WLS could do something similar with the neighboring children’s house, Jonathan Montessori. Unfortunately, there are licensing issues that affect this idea.

## 9. Reports

### A. Director’s Report

- i. Monthly Enrollment Report – There has been some turnover due to moves and medical needs, but there has also been some placement of students.
- ii. Upcoming Events – Assembly on Testing Strategies taking place on Monday, April 10<sup>th</sup>. There is no school on Friday, April 12<sup>th</sup>.
- iii. Other information – Deana shared the Academic Dashboard with the board. She also shared some happenings at the Legislative level and how it might affect schools. There are openings in the Middle School for Science and Social Studies teachers.

### B. Committee Reports

- i. Finance Committee
  - a. Finance Report February – The report was tabled the May meeting due to the absence of the treasurer
  - b. FY17 Budget Update –
  - c. FY18 Budget Update – no new action

## 10. Action Items

### A. Financial Report for February 2017 -

### B. Personnel Employment Agreements – FY17 Debi Forsyth, Ellen Cummins

FY18 Emily Carlson, Amy Mittelstadt, Bonnie Pascual Lee, Michelle Darsow, Karen Squires, Susan Olson, Debi Forsyth, Patti Quinn, Deana Siekmann, Ann Decker, Ashley Godinez, Shireen Mahabadi, Lisa Waller, Craig Renier, Nicole Christoph, Carrie Baker Rantala, Alicia Williams, Melissa Bullerman, Tina Lyder, Allison Sherman,

A motion was made by Tina to approve the Personnel Employment Agreements for FY 1718. The motion was seconded by Amy. The motion passed unanimously.

### C. Policies: First Reading – no readings

### D. Policies: Second Reading - 503 Annual Audit, 758 Search of Student, 759 Staff Notification of Violent Behavior by Student

A motion was made by Danielle to approve the 503 Annual Audit, 758 Search of Student, 759 Staff Notification of Violent Behavior by Student policies, and Tina seconded the motion. The motion passed unanimously after no discussion.

### E. Policies: Deletion

### F. Resolution Board Resignation

A motion to accept the resignation by Brian Hanson was made by Tina and seconded by Amy. There was some discussion about appointing a replacement board member. The motion passed unanimously.

## 11. Scheduling

### A. WLS Board Meeting 4.24.17 6:00 pm

A motion to adjourn the board meeting was made by Amy and seconded by Danielle. The motion passed unanimously.