

The World Learner School of Chaska

GUIDELINES FOR CITIZENS WISHING TO SPEAK AT OPEN FORUM

The School Board, as a representative body of the district, welcomes all citizens to express interest in and concerns for the schools. Time is set aside at each regular meeting to give citizens an opportunity to be heard. The School Board agenda reflects the official business of the school district; time constraints and procedures are in place to assure an orderly process for each meeting.

Individuals or groups who wish to speak to the Board will be recognized during the Open Forum segment of the agenda. These guidelines govern citizen presentations:

- Speakers are expected to have followed communication channels outlined in Parent Handbook and will be encouraged to redirect issue to that process.
- Speakers must identify themselves and the topic on which they will be speaking.
- In the event that a large number of people wish to address the Board on the same topic, the Board may request that spokespersons be appointed to speak on behalf of a group.
- The following items are inappropriate for the Open Forum and will not be allowed:
 1. Complaints against individual Board members
 2. Complaints against individual employees of the District
 3. Private data related to a student.
- The presiding Board officer has the prerogative to determine whether or not a speaker is acting within these guidelines.
- The presiding Board officer may terminate the remarks of any speaker who does not follow these guidelines. If a speaker persists after being asked to stop, that person's privilege to address the School Board will be terminated.
- A person who willfully violates data privacy is guilty of a misdemeanor. (Minn. Stat. § 13.09)

The School Board will listen and possibly ask clarifying questions, but will not try to resolve the issue at the meeting.

The School Board will assign a member to serve as liaison. This member will collect questions or data from the Board and the community member and work towards a resolution. Initial contact with the community member will occur with 7 days of Community Forum.

Board Liaison will complete a Grievance Document and provide copies to the Community Member, Administration, and Board Chair. The Board Chair will report on the issue at the following Board meeting.

The School Board reserves the right to limit or restrict presentations as necessary in order to provide an orderly, efficient, and fair opportunity for those present to be heard as well as to observe the propriety of staff and students.

World Learner School
Board Meeting Agenda
 Date: 6.1.15



		<u>Term</u>	<u>Began</u>	<u>Term Ends</u>
Board Members:	Melissa Bullerman	July 14	June 15	
	Bob Davis	July 14	June 16	
	Richard Druce	July 13	June 15	
	Joanne Gaudette	July 13	June 15	
	Ashley Godinez	July 13	June 15	
	Kendra Hoffman	July 14	June 16	
	Patti Quinn	July 14	June 15	
	+ Mitra Rahimi	Oct 14	June 15	
	Beth Wilson	July 14	June 15	
	+ denotes Board Appointment			

Item Person Responsible

**Student Presentations -

1. Call to Order – Quorum confirmed Chair
 Members Present: Joanne Gaudette, Bob Davis, Melissa Bullerman, Mitra Rahimi, Kendra Hoffman, and Patti Quinn.
 Absent: Ashley Godinez, Beth Wilson, and Richard Druce.

2. Community Forum

3. Approval of Agenda Chair

Declaration of conflict of interest

A motion to approve the agenda was made by Melissa Bullerman, and seconded by Kendra Hoffman. The Motion passed unanimously.

4. Strategic Initiatives Update Chair
 Update

Melissa Bullerman gave the board an update on the latest Hot Topics survey about Kindergarten. Her sense was that there was a great number of positive responses, and that there were many families interested. She gathered names of people that would be willing to help research the endeavor. The board has decided that the next step is to compare survey results from the High School and Kindergarten Hot Topics surveys over the summer.

5. Approval of Consent Agenda Chair

Consent items are those which usually do not require discussion or explanation prior to school board action, are non-controversial and /or similar in content, or are those items which have already been discussed and/or explained and do not require further discussion or explanation. Items shall be removed from the consent agenda by a request by an individual school board member for independent consideration.

- 5.1 Minutes of 4.27.15
- 5.2 Fundraising and Donation Records-
- 5.3 Fundraising Permissions -
- 5.4 Grants -

A motion to approve the consent agenda was made by Mitra Rahimi, and seconded by Patti Quinn. The motion passed unanimously.

6. Governance (e.g. by-laws, elections, etc.) Director

6.1. ACNW Contract Points - Goals

A motion to approve the ACNW contract goals was made by Melissa Bullerman, and seconded by Patti Quinn. Melissa Bullerman, Mitra Rahimi, Kendra Hoffman and Patti Quinn approved. Joanne Gaudette abstained. The motion passed.

6.2 Board Removal and Appointment Resolution

A motion to approve the board resolution to appoint Jodi Luck was made by Joanne Gaudette, and seconded by Melissa Bullerman. The motion passed unanimously.

6.3 Lease Aid Application including statement from each member

A motion to approve the lease aid application was made by Patti Quinn, and seconded by Kendra Hoffman. The motion passed unanimously.

6.4 MACS Membership Resolution

A motion to Join MACS was made by Kendra Hoffman, and seconded by Joanne Gaudette. The motion passed unanimously.

6.5 Drug Free Workplace/Drug Free School Policy

A motion to accept the recommendation of the Drug Free Workplace/Drug Free School Policy was made by Melissa Bullerman, and seconded by Patti Quinn.

Melissa Bullerman, Patti Quinn, Kendra Hoffman, and Mitra Rahimi voted yay.

Joanne Gaudette abstained.

The vote passed.

7. Finance

7.1 Financial Dashboard

Finance Committee

Patti presented the financial information for April. Board will receive a budget revision for FY15 at next meeting for approval as well as final FY16 budget for approval.

A motion to approve the April finance report was made by Melissa Bullerman, and seconded by Mitra Rahimi. The motion passes unanimously.

7.2 Enrollment Update

LE -	Actual 79	Budget 78
UE -	Actual 81	Budget 83
MS -	Actual 47	Budget 51
TOTAL	Actual 207	Budget 212

7.3 FY16 Budget

A motion to approve the FY16 Budget was made by Melissa Bullerman, and seconded by Kendra Hoffman. The motion passes unanimously.

8. Employment Matters

Director

8.1 Contracts – FY15 –Tina Lyder, Amy Tripp, Patti Quinn, Teresa Riley Baecker, Julie Johnson, Michelle Darsow
FY16 – Heather Guldán, Teresa Riley Baecker, Jamie Otte, Patti Quinn, Eva Maher

A motion to approve FY15 and FY16 Contracts was made by Melissa Bullerman and seconded by Mitra Rahimi. The motion passed unanimously.

8.2 Job Description for Director/Organizational Review

A motion to hold a special board meeting on 6/15/15 at 6:00 p.m. to review the director’s yearly review was made by Joanne Gaudette, and seconded by Kendra Hoffman. The motion passes unanimously.

A motion to have April minutes corrected with respect to 8.2 job description for director to state: hire a consultant was made by Joanne Gaudette, and seconded by Kendra Hoffman. The motion passed unanimously.

A motion to split earlier task into both an organizational analysis, and revision of the director’s job description was made by Kendra Hoffman and seconded by Melissa Bullerman.

Mitra Rahimi, Melissa Bullerman, Patti Quinn, and Kendra Hoffman voted yay.

Joanne Gaudette voted nay.

The vote passed

Director's job description is tabled.

A motion to appoint a board champion to ensure the consultant work is carried out as originally intended made by Joanne Gaudette, and seconded by Kendra Hoffman.

Melissa Bullerman, Kendra Hoffman, Joanne Gaudette, and Mitra Rahimi voted yay.

Patti Quinn voted nay.

The vote Passed.

8.3 403b benefit decisions – Platform, Reg 403b vs Roth 403b,
403b and benefit discussion tabled until June 22, 2015 meeting.

9. Curriculum/Programs

9.1 Academic Dashboard

Deana presented academic dashboard. Notes: End of MAP testing, end of the year speech writing, and Field Day.

9.2 Options for Before/ After Care

Deana presented different options for before and after care. She presented three options, to provide an alternative program leasing space from WLS to provide the programing for families, contracting with ISD 112 for transportation to ISD 112 program, or to disband the program. Recommendation by Deana to continue on this upcoming school year as it is, but to possibly look at alternatives in the future. Decision was made to table this topic until next month's meeting when more information was gathered.

10. Committees/Task Forces

10.1 Committee Assignments

10.1.1 Academic Achievement

MONTHLY Second Monday of Month 5:00 – 5:30 p.m.

1. Deana Siekmann
2. Beth Wilson
- 3.

We reviewed the comments on the student survey, and Melissa will follow up with the family that wanted to be contacted.

10.1.2 Policy

MONTHLY Fourth Monday of Month 5:00 – 5:30 p.m.

1. Deana Siekmann
2. Bob Davis
3. Beth Wilson

10.1.3 Personnel

MONTHLY First Monday of Month 4:30-5:00 p.m.

1. Deana Siekmann
2. Bob Davis
3. Daneen Goncalves

10.1.4 Finance

MONTHLY Third Monday of Month 5-6 p.m.

1. Deana Siekmann
2. Patti Quinn
3. Kendra Hoffman

** February meeting on 2.17.14 at 4:00 pm

10.1.5 Fundraising/PTO

MONTHLY First Wednesday of Month 6:30 -7:30 p.m.

1. Patti Quinn
- 2.

10.1.6 Facilities/Building Company

MONTHLY Fourth Monday of Month 5:45 – 6:15 p.m.

1. Deana Siekmann
2. Beth Wilson
3. Richard Druce
4. Tim Boyce

10.1.7 Technology

BI-ANNUALLY First Monday of Oct & Feb 5-6 p.m.

1. Deana Siekmann
2. John Wilson
3. Kelly Simer
4. Joanne Gaudette

10.1.8 Marketing

MONTHLY, 3rd Thursday of Month, 4:00 pm

1. Ashley Godinez
2. Melissa Bullerman
3. Richard Druce
4. Joanne Gaudette
5. Mitra Rahami
6. Karen Squires

Melissa reported about the Memorial Day parade with all positive results. Money was not used for goodies to pass out because parade would not allow for it. Melissa suggested that we participate in another parade next year. The marketing committee has been tasked to looking into Steamboat Days in September.

11. Other

11.1 Family Survey Results

We reviewed the comments on the student survey, and Melissa will follow up with the family that wanted to be contacted

11.1 Motion to Close the meeting Pursuant to 13D.05 Subd. 2(b) and 13D.05, Subds. (1) and (3)

A motion to close the meeting pursuant to 13D.05 Subd. 2(b) and 13D.05, Subds. (1) and (3) made by Melissa Bullerman, and seconded by Kendra Hoffman. The motion passed unanimously.

A motion to reopen the meeting made by Joanne Gaudette and seconded by Melissa Bullerman. The motion passed unanimously.

Confirmation of date and time of next meeting 6.22.15 at 6:15 p.m.

Adjournment

A motion to adjourn the meeting was made by Joanne Gaudette, and seconded by Melissa Bullerman. The motion passed unanimously.

Respectfully submitted by Mitra Rahimi , June 1st, 2015.