

# World Learner School



## World Learner School Board Meeting Agenda June 25, 2018

1. Call to Order – 6:04 pm
2. Read Mission Statement:  
*The World Learner School's mission is to create a school that supports an experiential collaborative Montessori learning program that empowers children to unfold their full potential as whole and unique persons in classroom, local and world communities.*
3. Roll Call/Quorum Confirmed  
Present- Michelle Strain, Beth Wilson, Jennifer Graves, Patti Daly, Susan Olson, Emily Carlson, Danielle Wishard-Tudor  
Absent- Jody Luck  
Non-Members Present- Deana Siekmann
4. Community Forum (Procedures are contained on Community Forum Participation Cards, available at the meeting)
5. Board Training –  
6.25.18 – Beth and Jennifer  
Beth Wilson presented to the board on Montessori Philosophy and what some of the key terms of Montessori are. Often times parents might hear these words or phrases in conferences and not quite understand what they mean. There are some things that happen in the Montessori classroom where we teach to the whole child and not just academics, but also grace and courtesy and practical life.
6. Approval of Agenda and Declaration of Conflicts of Interest  
A motion was made by Eva Maher to approve the Agenda and Declaration of Conflicts of Interest, it was seconded by Susan Olson, the motion passed unanimously. (8 in favor, 0 opposed).
7. Approval of Consent Agenda:  
Consent agenda items are considered routine in nature and will be voted upon with a single motion; however, by request from an individual school board member, individual items on the Consent Agenda may be removed from it for independent consideration.  
A motion was made by Jennifer Graves to approve the Agenda and Declaration of Conflicts of Interest, it was seconded by Eva Maher, the motion passed unanimously. (8 in favor, 0 opposed).
  - A. Minutes of 6.4.18
  - B. Fundraising and Donation records -
  - C. Fundraising Permissions & Grants – PTO Fall Festival
8. Information/Discussion
  - A. ACNW Authorizing Activities –
  - B. Family Survey FY19 – An email will be sent out again asking families to fill out the survey.
  - C. MACS Membership Resolution – (Move to action item 10 K).
  - D. Environmental Education Survey – The environmental education survey shifted from paper to an online survey. The board discussed the results and at what points throughout the year the students should take the survey in the following year. (Move to action item 10 L).
9. Reports
  - A. Director's Report
    - i. Monthly Enrollment Report- Offering spots for the upcoming school year.
    - ii. Upcoming Events
    - iii. Environmental Education- Meeting with Carver country to discuss organic pickup. Nathaniel Nordberg will take over as Environmental Education coordinator.
    - iv. Staff Development- Will be coming out soon for the upcoming year.
    - v. Other Information- Still looking for some positions to fill for the upcoming school year. The school will be undergoing some changes, new lights, HVAC system and a fresh coat of paint on the exterior.

B. Committee Reports

i. Finance Committee

a. Finance Report May 2018

b. FY18 Budget Update - Revisions

c. FY19 Budget Update- Montessori Coordinator Support changed from 1 person to 3. A few other minor changes were made.

Michelle Strain walked the board through the finances as we near the end of the fiscal year.

10. Action Items

A. Financial Report for May 2018 –

A motion was made by Beth Wilson to accept the Financial Report for May, it was seconded by Michelle Strain, the motion passed unanimously. (8 in favor, 0 opposed).

B. FY19 Budget

A motion was made by Eva Maher to accept the FY19 Budget, it was seconded by Michelle Strain, the motion passed unanimously. (8 in favor, 0 opposed).

C. Personnel Employment Agreements – Nathaniel Nordberg, Eva Maher, Beth Wilson, Sarah Kosteliz, Sandra Maureen Greene

A motion was made Eva Maher to accept the Personnel Employment Agreements, it was seconded by Susan Olson, the motion passed unanimously. (8 in favor, 0 opposed).

D. Policies: First Reading – Nothing of note.

E. Policies: Second Reading – 528 Gift Acceptance, 612 Disclosure of Information by Employees, 614 Drug-Free Workplace/Drug-Free School

A motion was made by Jennifer to accept the Policies: Second Reading, it was seconded by Eva Maher the motion passed unanimously. (8 in favor, 0 opposed).

F. Deletion – Nothing of note.

G. Audit Engagement Letters

A motion was made by Emily Carlson to accept the Audit Engagement Letters and IRS 990 Preparation Letters, it was seconded by Jennifer Graves, the motion passed unanimously. (8 in favor, 0 opposed).

H. IRS 990 Preparation Letters

(See above).

I. ACNW Contract Amendment

A motion was made by Michelle Strain to accept the ACNW Contract Amendment, it was seconded by Eva Maher, the motion passed unanimously. (8 in favor, 0 opposed).

J. ACNW Contract Board Member Assurances

Signed by the board members.

K. MACS Membership Resolution

A motion was made by Eva Maher to accept the MACS Membership Resolution, it was seconded by Danielle Wishard-Tudor, the motion passed unanimously. (8 in favor, 0 opposed).

L. Environmental Education Survey

A motion was made by Jennifer Graves to accept the Environmental Education Survey, it was seconded by Eva Maher, the motion passed unanimously. (8 in favor, 0 opposed).

11. Motion to Close the meeting Pursuant to 13D.05 Subd. 2(b) and 13D.05, Subds. (1) and (3) to discuss data relevant to Director Evaluation.

A motion was made to close the meeting pursuant to 13D.05 Subd. 2(b) and 13D.05, Subds. (1) and (3) to discuss data relevant to director evaluation by Eva Maher, it was seconded by Michelle Strain, the motion passed unanimously. (8 in favor, 0 opposed).

Deana Siekmann described her portion of the director evaluation. The survey information will be rescheduled and addressed at the next board meeting in July.

A motion was made to reopen the meeting by Eva Maher, it was seconded by Susan Olson, the motion passed unanimously. (8 in favor, 0 opposed).

12. Scheduling

A. WLS Board Meeting July 23, 2018 6 pm

On behalf of the WLS board there are a few board members finishing their tenure and moving away from board duty. Deana recognized them, Danielle Wishard-Tudor, Patti Quinn, and Beth Wilson. The board truly appreciated all their years of service.

The motion was made to adjourn the meeting by Beth Wilson, it was seconded by Patti Daly, the motion passed unanimously. (8 in favor, 0 opposed).

13. Call to Adjourn – 7:16