

# The World Learner School of Chaska

## GUIDELINES FOR CITIZENS WISHING TO SPEAK AT OPEN FORUM

The School Board, as a representative body of the district, welcomes all citizens to express interest in and concerns for the schools. Time is set aside at each regular meeting to give citizens an opportunity to be heard. The School Board agenda reflects the official business of the school district; time constraints and procedures are in place to assure an orderly process for each meeting.

Individuals or groups who wish to speak to the Board will be recognized during the Open Forum segment of the agenda. These guidelines govern citizen presentations:

- Speakers are expected to have followed communication channels outlined in Parent Handbook and will be encouraged to redirect issue to that process.
- Speakers must identify themselves and the topic on which they will be speaking.
- In the event that a large number of people wish to address the Board on the same topic, the Board may request that spokespersons be appointed to speak on behalf of a group.
- The following items are inappropriate for the Open Forum and will not be allowed:
  1. Complaints against individual Board members
  2. Complaints against individual employees of the District
  3. Private data related to a student.
- The presiding Board officer has the prerogative to determine whether or not a speaker is acting within these guidelines.
- The presiding Board officer may terminate the remarks of any speaker who does not follow these guidelines. If a speaker persists after being asked to stop, that person's privilege to address the School Board will be terminated.
- A person who willfully violates data privacy is guilty of a misdemeanor. (Minn. Stat. § 13.09)

The School Board will listen and possibly ask clarifying questions, but will not try to resolve the issue at the meeting.

The School Board will assign a member to serve as liaison. This member will collect questions or data from the Board and the community member and work towards a resolution. Initial contact with the community member will occur with 7 days of Community Forum.

Board Liaison will complete a Grievance Document and provide copies to the Community Member, Administration, and Board Chair. The Board Chair will report on the issue at the following Board meeting.

The School Board reserves the right to limit or restrict presentations as necessary in order to provide an orderly, efficient, and fair opportunity for those present to be heard as well as to observe the propriety of staff and students.

# World Learner School Board Meeting Agenda



Date: 8.24.15

		<u>Term Began</u>	<u>Term Ends</u>
Board Members:	Melissa Bullerman	July 15	June 16
	Bob Davis	July 14	June 16
	+ Debi Forsyth	July 15	June 16
	+ Jody Luck	July 15	June 17
	Ashley Godinez	July 15	June 16
	+Tina Lyder	August 15	June 17
	Michelle Strain	July 15	June 17
	Patti Quinn	July 15	June 17
	Amy Tripp	July 15	June 17
	+ denotes Board Appointment		

<u>Item</u>	<u>Person Responsible</u>
<p>1. Call to Order - Quorum confirmed All board members present Visitor: Dan Jet</p>	Chair
<p>2. Community Forum</p>	
<p>3. Approval of Agenda     Declaration of conflict of interest</p>	Chair
<p>4. Strategic Initiatives Update Update of last year's strategic initiatives given by Melissa. Decision to have next initiative about WLS food service program before the November board meeting (November 23<sup>rd</sup>) from 5:30-6:00. Other upcoming initiatives this year will be field trips and homework.</p> <p>Motion made by Jody Luck to have food service, field trips, and homework as hot topics for the strategic this year. Ashley seconded the motion. Vote: 9 in favor, 0 opposed: Motion Carries</p>	Chair
<p>5. Approval of Consent Agenda Consent items are those which usually do not require discussion or explanation prior to school board action, are non-controversial and /or similar in content, or are those items which have already been discussed and/or explained and do not require further discussion or explanation. Items shall be removed from the consent agenda by a request by an individual school board member for independent consideration.</p> <p>    5.1 Minutes of 7.27.15     5.2 Fundraising and Donation Records-     5.3 Fundraising Permissions - MS Corn and Eggs     5.4 Grants -</p> <p>Patti made a motion to approve the consent agenda. Michelle seconded the motion. Vote: 9 in favor, 0 opposed- Motion Carries</p>	Chair
<p>6. Governance (e.g. by-laws, elections, etc.)</p> <p>    6.1 Committee Review     6.2 Policy 2nd Readings         At Will Employment         Health And Safety         Dissolution of the Corporation         School Board Conduct         Medication         Professional Development         School Board Committee         Employee Right-To-Know         Safety and Security</p> <p>Motion is made to approve all of the policies listed above by Debi. Michelle seconded the motion. Discussion about amending. The board discussed and proposed to consider approving all policies except the School Board Committee Policy. Motion made by Debi to approve all of the policies listed above except the School Board Committee Policy. The School Board Committee Policy will be tabled until the September 2015 board meeting. Melissa seconded this motion. Vote: 9 in favor, 0 opposed Motion made by Patti to suspend all committee meetings until the September 2015 board meeting except for fiancé committee. Michelle seconded this motion. Vote: 9 in favor, 0 opposed</p> <p>    6.3 Board Training Retreat - 9.12.15, 9.19.15, 9.26.15 (8 am to 2 pm or 9 am to 3 pm) Motion is made by Amy to have the retreat on Saturday, Sept. 19<sup>th</sup>. Jody seconded the motion.</p>	Director

Vote: 6 in favor, 3 opposed (Debi, Patti, and Melissa)  
Motion carries, the meeting will be held on Saturday, Sept. 18<sup>th</sup>  
Motion is made by Ashley to have the meet from 8-2. Melissa seconded the motion.  
Vote: 8 in favor, 1 opposed (Patti)  
Motion carries, the meeting will be held from 8:00-2:00pm

## 7. Finance

### 7.1 Financial Dashboard

Finance Committee

\*We have a good cash flow  
\*No CDRs coming  
\*Patti states, "The budget looks good"  
Motion made by Jody to accept the financials. Tina made a second.  
Vote: 9 in favor, 0 opposed- motion carries to accept the financials.

## 8. Personnel

Director

### 8.1 Contracts - Lisa Paynter, Denise Parish, Jennifer Graves, Megan Barrett,

Motion made to approve the contracts by Patti. A second was made by Ashley.  
Vote: 9 in favor, 0 opposed- motion carries to accept the contracts

### 8.1 Update Director Job Description and Evaluation and Succession Plan

Information presented by Dan Jet to the board. Drafts were presented: Directors Job Description, Direction Succession Policy, and Director Evaluation and Performance Goals. Brief discussion about the drafts was conducted. A first reading of the policies will take place at the September board meeting.

## 9. Curriculum/Programs

### 9.1 Goals for ACNW

### 9.2 World's Best Workforce Review

World's Best Workforce was reviewed and viewed by the group.

## 10. Building Company (WLS/JMS) with Facility/Maintenance/OSHA

### 10.1 Report on finances and recent activity

BC

## 11. Committees/Task Forces

### 11.1 Committee Assignments

- |  |   |
|--|---|
| 11.1.1 <b>Academic Achievement</b><br>1. Deana Siekmann<br>2. Melissa Bullerman<br>3.  | <b>MONTHLY Second Monday of Month 5:00 - 5:30 p.m.</b>    |
| 11.1.2 <b>Policy</b><br>1. Deana Siekmann<br>2. Bob Davis<br>3.                        | <b>MONTHLY Fourth Monday of Month 5:00 - 5:30 p.m.</b>    |
| 11.1.3 <b>Personnel</b><br>1. Deana Siekmann<br>2. Bob Davis<br>3.                     | <b>MONTHLY First Monday of Month 5:00 - 5:30 p.m.</b>     |
| 11.1.4 <b>Finance</b><br>1. Deana Siekmann<br>2. Patti Quinn<br>3. Michelle Strain     | <b>MONTHLY Third Monday of Month 5-6 p.m.</b>             |
| 11.1.5 <b>Fundraising/PTO</b><br>1.<br>2.  | <b>MONTHLY First Wednesday of Month 6:30 -7:30 p.m.</b>   |
| 11.1.6 <b>Facilities/Building Company</b><br>1. Deana Siekmann<br>2. Beth Wilson<br>3. | <b>MONTHLY Fourth Monday of Month 5:45 - 6:00 p.m.</b>    |
| 11.1.7 <b>Technology</b><br>1. Deana Siekmann  | <b>BI-ANNUALLY First Monday of Oct &amp; Feb 5-6 p.m.</b> |

- 2.
- 3.

11.1.8 **Marketing**

**MONTHLY, 3<sup>rd</sup> Thursday of Month, 4:00 pm**

1. Ashley Godinez
- 2.
- 3.

Confirmation of date and time of next meeting 8.24.15 at 6:15 p.m.

Adjournment

Respectfully submitted by Patti. Second to the motion made by Jody.

Vote: 9 in favor, 0 oppose. Motion carries to adjourn the meeting.