



World Learner School Board Meeting Agenda
September 28, 2015
6:15 p.m.

1. Call to Order – Quorum confirmed

2. Roll Call/ Quorum Confirmed

Debi Forsyth arrived at 7:15

Guests in attendance: Dan Jett and Sandy Schmidt

3. Community Forum (Procedures are contained on Community Forum Participation Cards, available at the meeting)

4. Approval of Agenda and Declaration of Conflicts of Interest

No declarations.

Patti made the motion to approve agenda, Michelle made the second.

Vote: Passed 8-0

5. Approval of Consent Agenda

Consent agenda items are considered routine in nature and will be voted upon with a single motion; however, by request from an individual board member, individual items on the Consent Agenda may be removed from it for independent consideration.

A. Minutes of 8/24/15

B. Fundraising and Donation Records

C. Fundraising Permissions-

a. Middle school fundraisers presented

i. Fudge and Jam Sales

ii. Cookie Dough

Motion made to approve the middle school fundraising by Ashley, Second made by Patti

Vote Passed 8-0

D. Grants- Lowe's Toolbox for Education

Motion was made to approve the Consent Agenda by Michelle, Tina seconded the motion

Vote: Passed 8-0

6. Information/ Discussion (no voting here- discussion points only)

A. Director Job Description and Professional Goals 2015-2016

1. Dan Jett is going to draft back yard project goal

2. Job Description Sheet: Dan is going to edit by changing formatting, adding in ways that we could measure, and possible goals)- the group decided to keep the document as a working draft for the school year

3. Group discussed and decided on having two director goals beyond the first goal of the basic job Description

1) Back yard- coming up with ideas for improvement

2) Researching cost effective options to provide adequate and appropriate administrative support to the school staff and to the school community

B. Board Training Activities- ACNW Retreat

1. The retreat is held on Nov. 13-14: Patti, Bob, and Deana will attend

7. Reports

A. Strategic Initiatives

1. Patti will lead November's meeting (5:30-6) about school lunch program

B. Director's Report

1. Monthly Enrollment Report

- i. Budget is currently written for 214 children. We currently have 207/205, but have asked teachers fill 5 of those spots. (Students: 3- 2nd graders, 1 4th grader, 1 5th grader)
- ii. Academic Dashboard- the school board looked over the ongoing dashboard made by the director that shows all of the work happening at WLS
- iii. Environmental Literacy Planning for the School Year
- iv. School Opening Update- enrollment meetings are taking place Oct. 19th and Nov 16th, 2015

2. Committee Reports

Discussion took place to review how committees are structured on the board. The board moved to amend the agenda to add committee structure decision to action items, as a vote needed to take place regarding this process.

Patti made the motion to move the committee reports to action items, Amy seconded the motion.

Vote: Passed 9-0

8. Action Items

A. Financial Report for July 2015

Enrollment is low, if all the spots are taken we will be at 211 children, teachers have been asked if they will place children into their classrooms, the state over paid (this looks better than expected)

Motion made to approve financial report by Jody, second made by Debi

Vote: Passed 9-0

B. Personal employment Agreements: Megan Barrett, Ashley Godinez, Alyssa Ringgenberg, Andrew Burns, Jamie Otte, Wendy Szczepanski, Lisa Waller, Deana Siekmann, Emily Carlson, Marianne Miller, Carrie Baker Rantala, Patti Quinn, Heather Guldan, Alicia Williams

A motion was made to approve all of these contracts by Ashley, a second was made by Patti

Vote: 9-0

C. Policies: First Reading

1. 115 Director Succession Policy
2. 114 Director Job Description, Goal Setting, and Evaluation Policy

Motion was made for the first reading of these policies by Melissa, Debi seconded the motion

Vote: Passed 9-0

2nd reading of these Policies will take place at the next board meeting

D. Policies: Second Reading (Policies will be put into place if voting passes)

1. 325 Harassment Prohibition Policy
2. 306 Bullying Prohibition Policy
3. 345 Nondiscrimination Policy
4. 315 Equal Employment Opportunity Policy

A motion was made to approve all of these policies by Jody, a second was made by Ashley

Vote: Passed 9-0

E. ACNW Statement of Assurances: Every board member needs to fill one out and give to Deana

F. Annual Chart School Assurance of Compliance- this compliance shows that the school complies with laws, dress codes, safety and religious laws.

A motion was made to approve this compliance by Melissa, Patti made a second

Vote: Passed 9-0

G. Annual Report

Motion was made approve the annual report by Patti, a second was made by Tina

Vote: passed 9-0

H. Committee Procedure:

The topic of committee structure was discussed as the board and how the board wants to structure committee meetings.

Amy made a motion to Continue monthly committee meetings, Tina made a second

Vote: 0-9 (all opposed- Melissa, Bob, Jody, Debi, Ashley, Tina, Michelle, Patti, Amy)

Discussion: To have a second meeting work session in addition to the monthly board meetings. These would happen quarterly.

Amy made a motion to have a second work session added quarterly in addition to the regularly scheduled board meetings.

Patti made a second to that motion.

Vote: Passed 9-0

*Deana was tasked to bring potential dates for the work sessions to the next board meeting (October)

Melissa made a motion to task Deana with potential dates, Patti made the second

Vote: Passed 9-0

9. Scheduling/Adjournment

Confirmation of date and time of next meeting 10.26.15 at 6:15 p.m.

Adjournment

Motion made by Patti, Ashley made the second

Vote: Passed 9-0

Respectfully submitted by Melissa Bullerman