



World Learner School Board Meeting Minutes October 24, 2016

1. Student Presentation – Max and Kyan: Deep Portage
2. Call to Order – 6:15 pm
3. Roll Call/Quorum Confirmed: Present-Eva, Jody, Patti, Amy, Tina Absent-Michelle, Brian, Beth
Non-Members Present-Deana, Sandy Schmidt, Dan Jett
4. Community Forum (Procedures are contained on Community Forum Participation Cards, available at the meeting)
5. Charter School University Book Study guided by Dan Jett
6. Approval of Agenda and Declaration of Conflicts of Interest
-Eva moves Tina seconds, Jodi abstains, motion passes
7. Presentation of FY16 Audit from CliftonLarsonAllen Auditor Dennis Hoogeveen
-Clean Audit, Clean Internal Controls, and Clean Legal Compliance
-Strong, healthy balance sheet
-Very good budgeting
-Healthy fund balance
8. Approval of Consent Agenda: Consent agenda items are considered routine in nature and will be voted upon with a single motion; however, by request from an individual school board member, individual items on the Consent Agenda may be removed from it for independent consideration.
 - A. Minutes of 10.3.16 -
 - B. Fundraising and Donation records -
 - C. Fundraising Permissions & Grants – , MS Apparel and Mugs, MS Heggies Pizza, MS Fall Boutique, MS Herbergers Coupons, PTO Shindig, MS Beehive Grant
-Eva motioned, Jody seconds, motion passes unanimously
9. Information/Discussion
 - A. Board Training Activities – Requirements and Plans for FY17
 - i. Book Study- going well
 - ii. Required – Employment DATE/TIME TBD, Financial 11.21.16 with Sandy Schmidt at Board Work Session, Governance – Ongoing Charter School University with Dan Jett
 - iii. Other options -
 - B. Appointment Process for Community Member to Board – Danielle Wishard Tudor is willing to be appointed
-Eva motioned to add action item 11I appointing Danielle Wishard Tudor, Tina seconds, passes unanimously
 - C. Appointment Process for member to the WLS BC – Audubon says there is no conflict in appointing Brian Siekmann (director’s husband), but to be cautious of perceived conflict
-Eva motioned to add action item 11J appointing Brian Siekmann to building committee, Tina seconds, motion passes unanimously
 - D. ACNW FY17 Authorizing Activities
10. Reports
 - A. Director’s Report-Presented by Deana
 - i. Monthly Enrollment Report – steady but lower than budgeted
 - ii. Upcoming Events -
 - iii. Other information -
 - B. Committee Reports
 - i. Finance Committee-Presented by Jody and Deana
 - a. Finance Report September-
 - b. FY17 Budget Update -
 - C. Board Training and Director Coaching Process – Presented by Dan Jett

11. Action Items

- A. Financial Report for September 2016 – Motioned by Eva, seconded by Tina, no discussion, Jodi abstains, motion passes
 - B. Personnel Employment Agreements – (none)
 - C. Policies: First Reading – 161 Policy Development/Adoption/Implementation, 342 MN Statute Adherence, 509 Credit Card Management, 763 Student Discipline
-Motioned by Tina, seconded by Eva, Jody abstains, motion passes
 - D. Second Reading - 308 Confidentiality and Data Privacy, 312 Safety and Security, 315 Equal Employment Opportunity, 325 Harassment Prohibition, 345 Nondiscrimination, 441 Mandated Reporting, 465 Acceptable Use of Technology,
-Motioned by Eva, seconded by Tina, Jody abstains, motion passes
 - E. Policies: Deletion (none)
 - F. Director Goals for FY17
 - G. WLS 4016 WBWF Annual Report
-Tina moves to approve the annual report, Eva seconds, no discussion, passes unanimously
 - H. FY16 Audit
-Eva moves to approve, Jody seconds, no discussion, motion passes unanimously
 - I. Appointment of Danielle Wishard Tudor to community board member
-Eva moves to accept, Tina seconds, no discussion, passes unanimously
 - J. Appointment of Brian Siekmann to building committee
-Eva moves to approve, Jody seconds, no discussion passes unanimously
- Tina moves to adjourn the meeting, Eva seconds, no discussion, motion passes unanimously

12. Scheduling

- A. WLS Board Work Session: November 21, 2016 6:00 pm
- B. WLS Board Meeting: December 5, 2016 6:00 pm