

# World Learner School



## World Learner School Board Meeting Agenda December 5, 2016

\*\*In absences of Jody Luck and Patti Quinn, Eva Maher volunteered to serve as Chair for the meeting.

1. Call to Order – 6:15 pm
2. Roll Call/Quorum Confirmed      Present-Michelle Strain, Brian Hanson, Danielle Tudor, Beth Wilson, Tina Lyder, Eva Maher  
Absent- Patti Quinn, Jody Luck, Amy Mittlestadt  
Non-Members Present- Deana Siekmann
3. Student Presentation – Holden, Seanna, Allison, Anna, Tirzah, Emma  

The students explained “How to Open a Shop” and how the “Markets” work in Ashley’s room. They gave examples of how the class money is used, including fair pricing, taxes, paychecks. They shared with the board what types of items they sell, such as playdough, cloth napkins, and pencil toppers.
4. Community Forum (Procedures are contained on Community Forum Participation Cards, available at the meeting)  
No Community Forum
5. Charter School University Book Study guided by Dan Jett – moved to next board meeting
6. Approval of Agenda and Declaration of Conflicts of Interest
7. Approval of Consent Agenda: Consent agenda items are considered routine in nature and will be voted upon with a single motion; however, by request from an individual school board member, individual items on the Consent Agenda may be removed from it for independent consideration.
  - A. Minutes of 10.24.16 and 11.21.16 -
  - B. Fundraising and Donation records -
  - C. Fundraising Permissions & Grants – SHIP grant, CenturyLink Technology Grant, Makerbot Grant
  - D. Appointment of Danielle Tudor to the Board-
- Michelle made a motion and Danielle was a second to approve the modification consent agenda to include the appointment of Danielle Tudor to the School Board. Motion passed unanimously.  
Tina made a motion to approve agenda, and Michelle seconded it. The motion passed unanimously.
8. Information/Discussion
  - A. Board Training Activities – Requirements and Plans for FY17
    - i. Book Study
    - ii. Required – Employment DATE/TIME TBD, Financial 11.21.16 with Sandy Schmidt at Board Work Session, Governance – Ongoing Charter School University with Dan Jett
    - iii. Other options –
    - iv. Suggestions for MACS online courses or seminars – long range planning was suggested
9. Reports
  - A. Director’s Report
    - i. Monthly Enrollment Report – 210
    - ii. Upcoming Events – Late Start on Thursday, Upper Elementary Play on Thursday, Middle School Pancake Breakfast and Craft Boutique on Saturday
    - iii. Other information – The Building Company has paid all the fees incurred by the flooding in September.
    - iv. ACNW Charter School Board Meeting Observation Form- Deana passed out copies of the observation form used by ACNW when they come to observe a Board Meeting for the preparation of board members.
  - B. Committee Reports
    - i. Finance Committee

- a. Finance Report October- We are actually running underbudget at this time. Our cash flow is strong, and we recently invested in a new CDARs. One area that is over budget at this time is Equipment and Construction, and this is due to the flooding in September.
- b. FY17 Budget Update – no update
- c. Budget Timeline - We reviewed the Budget Process Timeline that Deana shared at the Board work session in November.

#### 10. Action Items

- A. Financial Report for October 2016 – Motion to approve made by Brian Hanson, seconded by Michelle Strain. Motion approved unanimously.
- B. Personnel Employment Agreements – Nicole Christoph, Karen Squires  
Motion to accept the employment contracts of Nicole Christoph and Karen Squires was made by Tina Lyder and seconded by Michelle Strain. Motion passed unanimously.
- C. Maternity Leave for Rachel Gleason- working to find a long-term sub-  
Motion to approve Maternity made by Danielle Tudor and seconded by Michelle Strain. Motion passed unanimously.
- D. Policies: First Reading – no readings
- E. Policies: 161 Policy Development/Adoption/Implementation, 342 MN Statute Adherence, 509 Credit Card Management, 763 Student Discipline  
Motion to approve the policies made by Brian Hanson and seconded by Tina Lyder. Motion passed unanimously.
- F. Policies: Deletion
- G. Budget Process Timeline- Motion to pass the Budget Process Timeline made by Tina Lyder, seconded by Danielle Tudor. Motion passed unanimously.

#### 11. Scheduling

- A. WLS Board Meeting: January 9, 2017 6:00 pm  
Motion to adjourn made by Brian Hanson and seconded by Danielle Tudor. Motion passed unanimously.