



World Learner School Board Meeting Minutes April 4, 2016

Student Presentation at 6:00 pm

1. Call to Order – 6:15 pm
2. Roll Call/Quorum Confirmed
 - Members present: Ashley, Tina, Amy, Melissa, Debi, Jody, Michelle, and Patti
 - Members absent: Bob
3. Community Forum (Procedures are contained on Community Forum Participation Cards, available at the meeting)
 - N/A
4. Approval of Agenda and Declaration of Conflicts of Interest
 - Need to fix and add a letter 'D'. that states D. Director Surveys
 - Michelle made a motion to approve this with that correction and Amy made a second
 - Vote 8-0 in favor, motion carries
5. Approval of Consent Agenda: Consent agenda items are considered routine in nature and will be voted upon with a single motion; however, by request from an individual school board member, individual items on the Consent Agenda may be removed from it for independent consideration.
 - A. Minutes of 2.22.16, Minutes from 3.22.16 Annual Meeting
 - B. Fundraising and Donation records -
 - C. Fundraising Permissions – Grants – MS Jeffer's Foundation (outdoor garden \$500)
 - A motion was made to approve the consent agenda by Jody. A second was made by Tina
 - Vote 8-0 in favor, motion carries
6. Information/Discussion
 - A. Board Training Activities – Annual meeting discussion, see below
 - B. MACS Defense Fund –
 - We read about the update from the court case regarding MDE and charter schools. The court said that MDE couldn't require charter schools to follow the desegregating practices since charter schools are schools of choice. MACS would like donations to help continue with these legal matters
 - C. Annual Meeting Review – how did it go
 - Ideas for future- board members should do their own introductions
 - Have this prepared well in advance
 - Have an agenda at the following meeting, so you can discuss how it went point by point
 - It was productive, finished on time
 - Enough people attended
 - D. Director Review-
 - We need to get surveys out. Discussed the family survey is going out. Would it be best to send families one email with both surveys on it? Dan will get these surveys ready- the board needs to read them- they will be voted upon in the April 24th meeting so they can get out ASAP.
7. Reports
 - A. Director's Report
 - i. Monthly Enrollment Report
 - Total number of students 213
 - ii. Upcoming Events –
 - Many WLS events coming up: MS Odyssey trip, MCA testing, MN Montessori Network Meeting, Garage Sale)
 - iii. FY17 Employment Agreements and Benefits

- Pending approval of the budget, staff will be offered contracts for the 2016-17 school year. WLS is investigating an insurance plan and information meeting regarding this insurance option.
- Transportation will be changing for WLS. Next year the school day will start at 9:10, but the following year WLS will start at 9:25 and have their own route. This should solve many of the transportation issues.

iv. FY15 ACNW Financial Evaluation –

- This was very favorable for WLS, WLS met standard on all financial issues

v. FY15 ACNW Academic Evaluation –

- This was not favorable for WLS, as a board we need to look over and begin to draft problems and solutions

vi. Internet Content Filtering Option –

- Currently WLS internet does not have image protection (only word and content protection)
- This was moved to action item 8H

vii. Assistant to the Director Job Description

- Move this job description to action item 8I.
- Move approving budget as it is to 8J (2016-2017)

B. Committee Reports

i. Finance Committee

a. Finance Report February

- Cash flow good, no concerns on the balance sheets, we are low on income/ this will adjust when MDE catches up with financing

b. FY16 – 18 Audit Recommendation

- The finance committee interviewed many other finance companies. They recommended their two top choices to the board (Decision takes place action item 8G)

c. FY17 Budget Update

- 2016-17 budget passed out and explained by Deana –moved to an action item 8J

d. Backyard Design Update

- What is our budget for this project? What amount of money is in the community fund? Would the board want to split the project into 3 year phasing?
- The plan proposed would cost WLS between \$180-200k.
- Moved to action item 8K.

8. Action Items

A. Financial Report for February 2016:

- Debi made a motion to approve the financials for Feb. Tina made a second
- Vote 8-0 in favor, motion carried

B. Personnel Employment Agreements: Lisa Waller

- Summer office manager position
- Vote 8-0 in favor, motion carries

C. Policies: First Reading- N/A

D. Policies: Second Reading

- 603 Code of Conduct
- 611 Criminal Background Checks
- 648 Outside Employment
- 671 Tutoring

- Melissa made a motion to approve the second reading of the policies listed above, Jody seconded that motion
- Vote 8-0 in favor, motion carries

E. Policies: Deletion – N/A

F. Yard Signs Proposal

- Michelle found a company that would allow WLS to buy 100 (minimum purchase) at \$5 per sign. It wasn't clear what would be included on the signs for that price
- The board made a motion for Michelle to get more information. Michelle would get a formal quote for what the signs would look like. Tina seconded the motion
- Vote 8-0 in favor, motion carries

G. FY16 – FY18 Auditor Engagement

- Two companies were proposed to the board as candidates. A new company and our current company. Our current company agreed to price match the bid WLS received from the other company. The motion was made to then keep CLA as the WLS auditor for a 3 year term. This motion was made by Melissa, a second was made by Jody
- Vote 8-0 in favor, motion carries

H. Internet Filtering Option

- Paul Bunn from TechStars (WLS's technology company) came and talked to the board about the importance of blocking images, and the options WLS could invest in. He did mention that Carver County Consortium could have this filtering service available in the future, but it's not available now (and doesn't know when it would be).
- This service would be paid for now (effective immediately)
- Melissa made a motion for the three-year protection option that was proposed by TechStar to block images on the WLS computers. Tina seconded this motion.
- Vote 8-0 in favor, motion carries

I. Assistant to the Director Position

- The board was presented with a description of this position. Discussion surrounding the topic: Could we add a guidance intervention piece (for friendship issues/ lessons), how would the hiring be done, can we afford it long term?
- Melissa made a motion to approve the position description, Tina seconded this motion
- Vote 8-0 in favor, motion carries

J. Budget 2016-17 school year

- A motion was made to approve the 2016-17 budget by Jody, a second was made by Debi
- Vote 8-0 in favor, motion carries

K. Backyard Project

- Ashley made a motion to task Deana to see what a 3 tier plan would look like (what would happen in each tier). What would we get for the first \$60,000?
- Tina seconded this motion
- Vote 8-0 in favor, motion carries

9. Scheduling

A. WLS Work Session: April 11, 2016 at 5:00 pm

B. WLS Board Meeting: April 25, 2016 at 6:15 pm

- Melissa made a motion to adjourn the meeting, Patti made a second
- Vote 8-0 in favor, motion carries
- Meeting Adjourned