



World Learner School Board Work Session Minutes February 8, 2016

1. Call to Order – 5:00 pm
2. Roll Call/Quorum Confirmed
 - Board Members Present: Ashley, Melissa Jody, Amy and Tina
 - Board Members Absent: Bob, Debi, Michelle, and Patti
3. Approval of Agenda and Declaration of Conflicts of Interest
4. Information Report/Discussion
 - A. Board Committee Reports
 1. Academic
 - a. Report on Environmental Literacy Survey – Patti and Deana
 - This work has been finished, now the question remains how to conduct spring assessment
 - b. Report on MRX – Melissa
 - Appears all lessons have been put into MRX, need to check with LE and see if all of their standards are there. Melissa is going to call Dave to see why the previous student's lessons did not move up to UE with them.
 - c. Report on Hope Survey – Deana
 - We are waiting to hear back on information about this
 - d. Report on Longitudinal Study – Debi, Tina and Amy
 2. Building
 - a. Report on Backyard Project
 - Packets were distributed to board members on optional project ideas and results from the survey performed.
 - b. Report on additional items for repair/replacement in FY17 – FY18
 3. Finance – at FC Meeting (none- report at School Board Meeting)
 4. Fundraising/PTO
 - a. Upcoming Events
 - b. Ways to help PTO
 - Many events coming up- Hooked on Books, Shindig, Usborne Cards- please help the PTO
 5. Marketing –
 - a. Submissions to SW Publishing
 - b. How did you learn about WLS?
 - WLS Families – 6, JMS – 1, Online – 3, Sonnet Montessori – 1, ECFE – 2, Used to live in Chaska -1
 - c. MN Montessori Network Event at WLS on 4.14.16
 - WLS is hosting, anyone in the community is welcome to attend
 - d. Additional ideas
 - WLS yard signs- for current WLS families to put in their yards
 - Ashley suggested a WLS summer camp open to the community
 6. Personnel – review Sponsorship Policy and applications
 - a. Sponsorship Applications
 - i. Eva Maher
 - ii. Amy Tripp
 - iii. Megan Barrett
 - iv. Emily Carlson

- Reviewed the cost of average programs for AMI and AMS. We have 3 candidates interested in River Falls, their program includes masters and Montessori combined. Deana has called and asked if it could be billed separately, it can't. Ideas will be presented to board at next meeting.
 - b. Review Salary Schedule and Benefits
- Distributed for review
 - c. Review Options for FY17 Administrative Support
- Talked about medical insurance and how employees only option is still to take cash (get taxed on that cash) and buy from MNSure. Melissa is going to contact MNSure and see if we can get a group plan for our school.

7. Policy

- a. Review Policy List - * = Delete, ** = New, *** = Review
- b. * Delete
 - i. 406 Classroom Budgets
 - ii. ### Expenditure Authorization
 - iii. 517 File Use
 - iv. 609 Contracts
 - v. 610 Convictions
 - vi. 613 Driving
 - vii. 617 Employee Benefits
 - viii. 622 Grievance
 - ix. 625 Hours for Exempt Employees
 - x. 626 Hours of Work
 - xi. 629 Introductory Period
 - xii. 637 Layoffs
 - xiii. 642 Mileage
 - xiv. 645 New Staff Orientation
 - xv. 646 Nonteaching Duties
 - xvi. 649 Overtime Nonexempt
 - xvii. 658 Resignation
 - xviii. 667 Teacher Prep Days
 - xix. 677 Workshops and Conferences
- c. ** New
 - i. 603 Code of Conduct
 - ii. 648 Outside Employment
 - iii. 671 Tutoring
- d. *** Review
 - i. 604 Criminal Background Checks

8. Technology

- B. Annual Meeting Preparation
 - 1. Bylaws Review
 - 2. Meeting Agenda
 - 3. Candidate Search
 - 4. Working Plan
- C. Summarize items for Action agenda on 2.22.16
- D. Scheduling
 - 1. Next WLS Board Meeting: February 22, 2016 6:15 p.m.

Tasks Scheduled from this meeting:

- Amy will contact River Falls about the app
- Melissa will contact Dave about the MRX problem
- Melissa will contact MNSure about insurance
- Ashley is contacting LE families about summer camp
- Ashley is connecting with LE about standards being all in and correct in MRX
- Jody is looking for community networks for WLS ads
- Deana is going to look into yard signs, write a summary about sponsorship, and write the new language for the criminal background