



## World Learner School Board Work Session Agenda November 20, 2016

1. Call to Order – 6:00 pm
2. Roll Call/Quorum Confirmed  
Present- Beth Wilson, Patti Quinn, Emily Carlson, Eva Maher, Susan Olson, Michelle Strain, Jennifer Graves, Jody Luck  
Absent- Danielle Wishard-Tudor  
Non-Members Present- Deana Siekmann, Amy Middelstadt
3. Approval of Agenda and Declaration of Conflicts of Interest  
Jody Luck made a motion to approve the agenda and declaration of conflicts of interest, the motion was seconded by Michelle Strain.
4. Information Report/Discussion
  - A. Board Committee Reports
    1. Academic
      - a. Review FY16 Academic Analysis  
Deana Siekmann mentioned that teachers will be observing in other Montessori settings by visiting other Montessori schools. The board also reviewed student MAP data (in handout.)
    2. Building
      - a. Encroachment Agreement Update  
An email (enclosed in the packet) was shown to the board members. The board is waiting to hear further about a more stable arrangement for the future.
      - b. Roof Deterioration  
An inspection of the roof was completed. There is hail and wind damage to various parts of the roof. It will need to be replaced sometime soon.
    3. Finance
      - a. Budget process beginning for FY19 – review process  
WLS enrollment is good and all seems to be good within the budget.
    4. Fundraising/PTO
      - a. Upcoming Events  
Working on the Shindig is underway. The PTO is also working on the Book Fair and Fun Drive.
      - b. Ways to help PTO  
Did not discuss.
    5. Marketing –
      - a. Utilizing social media – pay for ‘boosts’ to WLS Facebook page?  
Deana Siekmann is focusing on good publicity for the school. The facebook page is updated almost daily. Articles are sent to the paper to be published.
    6. Personnel –
      - a. Director Goals update  
Deana Siekmann shared with the board that she has been learning extensive amounts in her Principal Academy training that she is attending at the U of M. Her and Lisa Mostov are also working on going through reading and math core information.
      - b. Staffing Chart update  
Many new staff members have recently started at WLS.
    7. Policy
      - a. Review Policy List - \* = Delete, \*\* = New, \*\*\* = Review
      - b. Sponsorship Policy  
Policies that needed to be reviewed were seen by the board. They will be reviewed at future meetings. The board also looked at the sponsorship policy for Montessori Training.

8. Technology

a.

The board talked about the students' email accounts and their access to google drive.

9. Board Training Plan

a. Board Manual Review

Reviewed parts of the board manual. The manual will be reviewed again to make sure that it is complete.

b. Board Member Presentation (Eva)

Eva brought to the board's attention the code of ethics and conduct from the Audubon Center for the North Woods. Audubon made some changes and updates. The board discussed academics, environmental education goals and talked about other important topics that should be involved in board governance.

c. Brian Carpenter - FAQ #1 Difference between Governance and Management (6 min)

The board watched this short video about board governance.

6. Scheduling

1. Next WLS Board Meeting: December 4, 2017 6:00 pm

Motion to adjourn work session: A motion was made by Beth Wilson and seconded by Jennifer Graves