

# World Learner School Agreement for Responsible and Respectful Computer Use For Middle School Students

*Students must read this agreement aloud with their parents and both student and parents must sign this agreement.*

## **General**

I understand that school-owned computers are community equipment shared by Middle School students and staff. Because I have been granted the privilege of using this equipment at school, I will be respectful and responsible in my computer use.

I will use school computers for schoolwork only. I will not use computers to play games, participate in chat rooms, download programs, search for non-school information, check personal e-mail, or any other use the teachers decide is unacceptable.

I will not customize school-owned desktop or laptop computers in any way. (Customizing includes modifying the desktop, changing the-background picture, adding or removing applications, changing preferences, and so on.)

I will share computer time with my classmates, and not monopolize a computer.

I will put any research information that I save from the Internet inside my personal folder or on my own jumpdrive.

## **World Wide Web**

I will use the Web to search only for materials related to my schoolwork.

Before I use the Web for research, I will first look for and use books, periodicals, and other sources at school or at a library to study my topic.

I will remember that information on the Web is not necessarily reliable or accurate.

I will provide bibliography information with any notes or research data I take from the web.

I will rewrite any information I use from the Web in my own words. I will not plagiarize information from the Web, just as I would not plagiarize information from a book.

I will not access materials that might undermine the building and sustaining of the community in Middle School. I will not intentionally access or search for Web sites which contain inappropriate or offensive material. If I inadvertently come across such a Web site, I will immediately close that site and tell an adult.

I will not give out any personal information over the Internet.

## **E-Mail**

I have permission to send school documents via e-mail between home and school.

If I want to e-mail someone else in relation to my schoolwork, I will first seek permission from a teacher.

I will use only courteous and respectful language in any e-mail that I write. I am aware that any e-mail that I send from school reflects on the entire school.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_