



World Learner School Board Meeting Minutes January 4, 2016

Student Presentation at 6:00 pm

1. Call to Order – 6:15 pm
 - Student presentation ended a few minutes early- Meeting called to order at 6:09
2. Roll Call/Quorum Confirmed
 - Members Present: Debi, Patti, Michelle, Tina, Melissa, Amy, Jody
 - Members Absent: Bob and Ashley
 - Community Member: Dan Jett
3. Community Forum (Procedures are contained on Community Forum Participation Cards, available at the meeting)
 - None
4. Approval of Agenda and Declaration of Conflicts of Interest
 - A motion was made to approve the agenda, but to also amend the agenda to include the backyard proposal. This proposal addition will be called 8H.
 - The motion was made by Tina, seconded by Amy
 - Vote 7-0 in favor, motion carries
5. Approval of Consent Agenda: Consent agenda items are considered routine in nature and will be voted upon with a single motion; however, by request from an individual school board member, individual items on the Consent Agenda may be removed from it for independent consideration.
 - A. Minutes of 11.23.15
 - B. Fundraising and Donation records
 - C. Fundraising Permissions –
 - D. Grants – MS Target Grant, MS Target Grant #2 and Lowes, MS Pets in the Classroom
 - Some changes that needed to be made to the minutes were pointed out to Melissa prior to the board meeting. Those changes were declared at the meeting. A motion was made to approve the consent agenda knowing that the corrections would be given to Deana for finalization. The motion was made by Debi, seconded by Michelle.
 - Vote 7-0 in favor, motion carries
6. Information/Discussion
 - A. Board Training Activities
 - B. Director Evaluation Process
 - Certificates of attendance were passed out for board training attendance
 - Dan Jett: passed out job description of the director. Let the board know that we will have a closed session on Jan 25th to conduct the midyear evaluation of the director. The summative evaluation will happen in June. The summative evaluation will need to include measures/ surveys/ and a census (from all staff). We will obtain a sample from parents in April/ May for the June evaluation. We will not conduct any surveys for midyear. The chair will give a brief summary of what happens in the closed session to indicate in the minutes either immediately after the closed session or at the next board meeting.
7. Reports
 - A. ACNW Annual Report Review
 - This was reviewed
 - B. Strategic Initiatives
 - N/A this month
 - C. Director's Report
 - i. Monthly Enrollment Report
 - The school is at 210-211. More information to come when we talk about budget

- ii. Report from meeting with ISD 112 Transportation
 - District 112 transportation issues from the year- WLS and La Acadamia are the only two schools that have an entire district route. The bus company merged them together to help with the lack of drivers. Currently the children who ride the bus are picked up at WLS and then brought to La Acadamia where they disperse to their bus. This is the system that will continue for the future.
 - iii. Academic Dashboard
 - Reviewed the work of staff, students, and other events going on at WLS (included items: Staff book studies, Autism specialist, Winter MAP testing, online student survey for MDE).
 - iv. FY16 Budget Report
 - The budget that was approved last May was approved for 214 students. At the beginning of the year WLS had 218. The enrollment is down to 211. This is a shortage of approximately \$26,000. We also need to meet our debt ratio for our bond. There are three ways that we can adjust for this money. 1) Place more students mid-year 2) Make budget Cuts 3) Write a letter to the bond company explaining the situation
 - D. Committee Reports
 - i. Finance Committee
 - Everything is currently on, even with enrollment factors. We have an overage showing up in Title 2, but this is due to the school paying for a Conference up front. We rolled over CDARs (\$150,000 and \$75,000).
 - E. Standards and Poors Rating
 - Our school received a B+ for this rating. This is stable. The reason that this is not an A is because we are such a small school that enrollment can be hard. Even losing a few kids can have a large impact on the budget. This is the same rating as our initial rating.
8. Action Items
- A. Financial Report for November 2015
 - There was a motion to approve the financials by Melissa, a second was made by Jody.
 - Vote 7-0 in favor, motion carries
 - B. Personnel Employment Agreements: none
 - C. Approve FY17 Calendar
 - There was a motion to approve the 2017 school year calendar. The motion was made by Michelle and a second was made by Amy.
 - The vote was 7-0 in favor, the motion carries.
 - D. Approve Start FY17 Student Hours of 9:10 am – 3:40 pm
 - Due to the busing situation, the bus company has asked WLS to adjust its start and end time by 10 minutes for next year. The motion was made for the WLS school day to start at 9:10 and end at 3:40 by Amy and a second was made by Tina.
 - Vote 7-0 in favor, the motion carries
 - D. Policies: First Reading none
 - E. Policies: Second Reading none
 - F. Policies: Deletion none
 - G. Propose to keep WLS Building Company Committee and appoint 2 members
 - The motion was made to keep the Building Company active and elect Jody Luck to be the representing board member serving on the Building Committee. The board tasks Deana to find a parent to also serve on the committee. This motion was made by Melissa and seconded by Tina.
 - Vote 7-0 in favor, motion carries
 - H. Backyard-
 - Deana gave an update to the board about the backyard project. Deana found a person that has done work with other Montessori schools. This person has a plan that would include meeting with staff, taking pictures of our space, having the staff submit pictures of how the kids use the space, and also factor in needs like safety and mud.
 - Melissa made a motion to allow Deana to hire this contractor for the backyard project. Jody seconded this motion.
 - Vote 7-0 in favor, motion carries
9. Scheduling
- A. Next WLS Board Meeting: January 25, 2016, 6:15 p.m.
 - Melissa made a motion to adjourn the meeting. Tina seconded the motion.
 - Vote 7-0 in favor, motion carries
 - Board meeting adjourns at 7:15pm.