

World Learner School



World Learner School Board Meeting Minutes January 8, 2018

1. Call to Order – 6:08 pm
2. Roll Call/Quorum Confirmed
Present- Jody Luck, Beth Wilson, Susan Olson, Danielle Wishard-Tudor, Jennifer Graves
Absent- Patti Quinn, Eva Maher, Michelle Strain
Non-Members Present- Deana Siekmann, Sandy Schmidt
3. Community Forum (Procedures are contained on Community Forum Participation Cards, available at the meeting)
No members from the community came with any information or concerns.
4. Board Training –
Danielle Wishard-Tudor tabled the board training for the next meeting.
 - 1.8.18 – Danielle
 - 1.29.18 – Patti
 - 2.26.18 – Jody
 - 4.23.18 – Jennifer
 - 6.4.18 – Beth
 - 7.23.18 - Emily
5. Approval of Agenda and Declaration of Conflicts of Interest
A motion was made by Susan Olson to approve the Agenda and Declaration of Conflicts of Interest, it was seconded by Jennifer Graves. (5 in favor, 0 opposed).
6. Approval of Consent Agenda: Consent agenda items are considered routine in nature and will be voted upon with a single motion; however, by request from an individual school board member, individual items on the Consent Agenda may be removed from it for independent consideration.
A motion was made by Emily Carlson to approve of Consent Agenda, it was seconded by Jennifer Graves, the motion passed unanimously. (5 in favor, 0 opposed).
 - A. Minutes of 12.4.17-
 - B. Fundraising and Donation records -
 - C. Fundraising Permissions & Grants -
7. Information/Discussion
 - A. Board Training Activities – Board Training 1.27.18 from 8 am to 1:30 pm - Deana is going to arrange lunch for the board during the retreat.
 - B. ACNW Authorizing Activities - ACNW be coming to a board meeting at some point this year. Also, they will be coming to observe during school.
 - C. WLS and WLS BC 990 Reports - Sandy Schmidt walked the board through the reports in the packet which contain tax information.
 - D. Board Manual Code of Ethics and Conduct for Board Members - The board discussed whether or not to adopt the code of ethics or to keep the existing one. This item was moved to an action item, item 9G, to be voted on immediately.
8. Reports
 - A. Director's Report
 - i. Monthly Enrollment Report
Enrollment has dropped due to a few students leaving. Spots have been offered to replace students. Deana Siekmann also mentioned that WLS is continuing the search for a SPED teacher. She also informed the board that for her principal academy she will be working on a research paper incorporating math and working with the upper elementary teachers and best math practices.
 - ii. Upcoming Events
The winter music concert is coming up as well as winter MAP testing. The board training as well as the next board meeting are also quickly approaching.
 - iii. Other information
 - B. Committee Reports
 - i. Finance Committee
 - a. Finance Report November
The board noted the finance report for the month of November.
 - b. FY18 Budget Update

Sandy Schmidt walked the board through the budget for 2018. She explained the funds and why they may look different from previous years based on students and salaries. The board decided to vote on the budget for 2018. This item was moved to an action item, item 9H, to be voted on immediately.

- c. FY19 Budget Update
- ii. Academic Achievement
 - a. Environmental Education
No new information to be discussed.
 - b. Assessment
No new information to be discussed.

9. Action Items

- A. Financial Report for November 2017 -
A motion was made by Beth Wilson to approve the Financial Report for November 2017, it was seconded by Emily Carlson, the motion passed unanimously. (5 in favor, 0 opposed).
- B. WLS 990 Report -
A motion was made by Susan Olson to approve the WLS 990 Report, it was seconded by Danielle Wishard-Tudor, the motion passed unanimously. (5 in favor, 0 opposed).
- C. Personnel Employment Agreements – Nothing to discuss.
- D. Policies: First Reading - Nothing to discuss.
- E. Policies: Second Reading - 402 Animals, 405 Booster Seat, 441 Maltreatment/Mandated Reporting, 488 Wellness,
The board mentioned that they will review the Wellness policy with the WLS staff. A motion was made by Emily Carlson to approve the Policies Second Reading, it was seconded by Danielle Wishard-Tudor, the motion passed unanimously. (5 in favor, 0 opposed).
- F. Policies: Deletion – Nothing to discuss.
- G. Board Manual Code of Ethics and Conduct for Board Members
A motion was made by Beth Wilson to approve the Board Manual Code of Ethics and Conduct for Board Members, it was seconded by Danielle Wishard Tudor, the motion passed unanimously. (5 in favor, 0 opposed).
- H. FY18 Budget Update-
A motion was made by Jennifer Graves to approve the FY18 Budget Update, it was seconded by Emily Carlson, the motion passed unanimously. (5 in favor, 0 opposed).

10. Scheduling

- A. WLS Board Training 1.27.18 8:00 am – 1:30 pm
- B. WLS Board Meeting 1.29.18 6:00 pm

A motion was made to adjourn the meeting by Jennifer Graves. The motion was seconded by Susan Olson. (vote 5 in favor 0 opposed) the vote passes unanimously.

Meeting adjourned 7:01pm