

World Learner School



World Learner School Board Meeting Agenda February 27, 2017

1. Call to Order – 6:00 pm
2. Roll Call/Quorum Confirmed Present- Michelle Strain, Amy Mittelstadt, Patti Quinn, Eva Maher, Beth Wilson
 Tina Lyder, and Jody Luck, Danielle Wishard-Tudor, Brian Hanson
 Absent-
 Non-Members Present- Deana Siekmann
3. Student Presentation – Gigi Burns, from Debi's Lower Elementary class, presented her book on the "Zones of Regulation" that she made. Gigi read from her book and showed off her illustrations. After she was done sharing her book, Gigi demonstrated some calming strategies with the board.
4. Community Forum (Procedures are contained on Community Forum Participation Cards, available at the meeting)

No Community Forum
5. Charter School University Book Study guided by Dan Jett – none at this meeting
6. Approval of Agenda and Declaration of Conflicts of Interest
7. Approval of Consent Agenda: Consent agenda items are considered routine in nature and will be voted upon with a single motion; however, by request from an individual school board member, individual items on the Consent Agenda may be removed from it for independent consideration.
 - A. Minutes of 1.30.17, 2.21.17 –
Addition and corrections included the inclusion of Danielle as an absent board member, language was clarified, and a motion was moved to be placed in the Action Item area.
 - B. Fundraising and Donation records –
 - C. Fundraising Permissions & Grants – addition of a Gerten's Plant Sale for Middle School
Michelle made a motion to accept the Consent Agenda with changes, and Eva seconded it. After some discussion, the motion passed unanimously.
8. Information/Discussion
 - A. Board Training Activities – Requirements and Plans for FY17
 - i. Book Study
 - ii. Required – Employment 3.4.17 9 am – 12 noon,
Financial 11.21.16 with Sandy Schmidt (DWT, BH, EM still need)
Governance – Ongoing Charter School University with Dan Jett
 - iii. Other options –
 - B. ACNW Contract Revision – Deana informed the board that the contract is ready for approval. Information for the FY20 section will revert to FY19 due to timing of the contract renewal. The Contract Revision was then restated as an Action Item.
 - C. WLS Annual Meeting – Patti reviewed the Annual Meeting planning sheet with the board. Candidate biographies need to be submitted by March 17th. There are no bi-law changes to be voted on at the Annual Meeting. Childcare is secured for the meeting. Patti then reviewed the meeting agenda with the board.
9. Reports
 - A. Director's Report
 - i. Monthly Enrollment Report –
 - ii. Upcoming Events – board meeting, conferences, Board Retreat on 3/4, MS informational night, Shindig Event, Annual Meeting, The Middle School Play, Spring Break, March Board Mtg on 4/3
 - iii. Other information – ACNW Annual Report Feedback: Audubon Society

Deana highlighted events on the Academic Dashboard.
This week is also Montessori Week- Wednesday is "WLS Swag Week,"

And students are encouraged to research Dr. Montessori throughout the week.
Legislative Update: Not much is happening this week, but with the recent appointment of Betsy DeVos, the topic of restroom access for non-traditional gender students is percolating.

A long-term sub was employed to stand in for Rachel Gleason, who is currently out on maternity leave.

B. Committee Reports

i. Finance Committee

- a. Finance Report January -Jody shared some variances in the finance report related to state holdback having not yet been refunded. Cash flow is healthy, and there are a few CDARs coming due over the next few months.
- b. FY17 Budget Update – The revised budget is approved.
- c. FY18 Budget Update –

10. Action Items

- A. Financial Report for January 2017 – Eva made a motion to accept the Financial Report for January 2017, and Brian seconded the motion. After no discussion, the motion passed unanimously.
- B. Personnel Employment Agreements – Emily Carlson, Kaya Lyder, Madeline Skoglund, Eva made a motion to accept the Personnel Employment Agreements, and Michelle seconded the motion. The motion passed unanimously without discussion.
- C. Leave of Absence Request – Lisa Waller
A motion was made by Amy to accept a Leave of Absence, and the motion was seconded by Jody. The motion passed unanimously after no discussion.
- D. Policies: First Reading – 503 Annual Audit, 758 Search of Student, 759 Staff Notification of Violent Behavior by Student
Jody made a motion to accept the first reading of the 503 Annual Audit, 758 Search of Student, 759 Staff Notification of Violent Behavior by Student policies. Amy seconded the motion. Deana mentioned that there is an item in the Financial Cash Management Policy that seems redundant to the 503 Annual Audit Policy, but it is acceptable to have both policies as the new policy further outlines statements outlined in the Financial Cash Management Policy.
Motion passed unanimously.
- E. Policies: Second Reading - 511 Data Practices, 520 Fundraising, 521 Financial and Cash Management
Eva made a motion to accept the Second Reading of the Policies 511, 520, 521 and Cash Management. Tina seconded the motion. The motion passed unanimously without discussion.
- F. Policies: Deletion 752 Placement of Students in Classroom
Tina made a motion to delete the 752 Placement of Students in Classroom, and Amy seconded the motion. Deana pointed out that the Admissions Policy does clearly state the current policy, and the 752 policy was redundant. The motion passed unanimously after no discussion.
- G. Sponsorship Application
Debi Forsyth has submitted a sponsorship application,
Amy made a motion to accept the Sponsorship Application, and Tina seconded the motion. Patti asked if the school can afford the sponsorship and the answer was yes due to the spreading out of the costs over a four-year spread. The motion passed unanimously with no discussion.
- H. Tina motioned to approve the Audubon Contract Revisions, and Michelle seconded the motion. The motion passed unanimously.
- I. FY Preliminary Budget: Eva made a motion to approve the FY18 Preliminary Budget, and Jody seconded the motion. The motion passed unanimously after no discussion.

11. Scheduling

- A. WLS Annual Meeting: 3.21.17 7:00 pm
WLS nametags for Board members?
- B. WLS Board Meeting 4.3.17 6:00 pm
Amy made a motion to adjourn the board meeting, and Eva seconded the motion. The motion passed unanimously.