

World Learner School



World Learner School Board Meeting Agenda April 24, 2017

1. Call to Order – 6:00 pm
2. Roll Call/Quorum Confirmed Present- Jody Luck, Amy Mittelstadt, Eva Maher, Patti Quinn, Beth Wilson
Absent- Tina Lyder, Michelle Strain, Danielle Tudor
Non-Members Present- Deana Siekmann
3. Student Presentation – Patti's Class: Lauren Rasmussen, Joey Maher, and Emily Abbe presented their research on Minnesota industries, specifically indoor malls. They shared what they learned about the history of local malls, and mentioned that they will be going on an outing to visit a mall to gather more information, interview the Director of Marketing, and have some lunch.
4. Community Forum (Procedures are contained on Community Forum Participation Cards, available at the meeting)

No forum
5. Charter School University Book Study guided by Dan Jett –
The board discussed chapters 16, 17, and 18. Discussion included rogue board members, appropriate topics for the board, and a longer discussion about strategic planning.
6. Approval of Agenda and Declaration of Conflicts of Interest
A motion to approve the Agenda and Declaration of Conflicts of Interests was made by Jody Luck and seconded by Eva Maher.
Deana needs to add some Director Evaluation and other information from Dan Jett about ongoing training. The fundraising approval for the WLS Garage sale.

The motion failed unanimously.

A motion to approve the agenda with the above-mentioned additions was made by Jody and seconded by Amy.
The motion passed unanimously.
7. Approval of Consent Agenda: Consent agenda items are considered routine in nature and will be voted upon with a single motion; however, by request from an individual school board member, individual items on the Consent Agenda may be removed from it for independent consideration.
A motion to approve the Consent Agenda- Eva and seconded by Amy.
Discussion involved adding in the PTO Garage Sale fundraiser.

Motion failed unanimously.
Amy motioned to accept the amended agenda, and Eva seconded the motion.

The motion passed unanimously.
 - A. Minutes of 4.3.17-
 - B. Fundraising and Donation records –
 - C. Fundraising Permissions & Grants – PTO Garage Sale
8. Information/Discussion
 - A. Board Training Activities – Requirements and Plans for FY17
 - i. Book Study
 - ii. Required – Employment 3.4.17 9 am – 12 noon, (MS still need)
Financial 11.21.16 with Sandy Schmidt (DWT, EM still need)
Patti and Jody to offer the training to Eva and Danielle.
Governance – Ongoing Charter School University with Dan Jett
 - iii. Other options – Patti suggests that the entire board go to the ACNW conference in November, as there are many beneficial opportunities there.
 - iv. Board Training Evaluation – Dan has not sent it out as of today, but it should be coming soon.
 - v. Next Steps for Ongoing Training – Dan will be sending out ideas for future training, and there will be some discussion at the next board work-session about possible trainings.
 - B. MDE Finance Award –
WLS was the recipient of the MDE Finance Award.
 - C. Appointment of Parent Board Member –
There is currently an opening on the board to replace a resigning member.

- D. Director Evaluation Process and Goals for FY17 and FY18 –
The evaluation process is entering its final phase. Board survey and staff survey are to go out- the parent survey took place last year and was thought that it was only needed to be given every three years. Deana will bring her action goals to the work session for discussion.

9. Reports

A. Director's Report

- i. Monthly Enrollment Report – 208 students
- ii. Upcoming Events - WLS Garage Sale, Informational night last week, MS Odyssey to DC last week, MCA testing is almost complete, Spring Band and Choir Concert on May 25th
- iii. Other information – Positive emphasis on MCA testing this year. Upper EI went to the Ordway, and Lower EI is heading out on a trip next week. MACS put out a compensation packet for all the charter schools in Minnesota.
Legislative Update: Leaning towards not having a full 2% increase, which would affect WLS budgeting. There is currently no plan to fix the TRA issue that they are paying out more than they are taking in. The US Government is planning a cut in funding to the Department of Education. Information was included, also about the ESSA for the board to peruse. Deana attended the Carver County Emergency Meeting, which she heard about how schools could better prepare themselves for emergency situations. Jonathan Association 4th of July event: there is an opportunity for WLS to have a presence at the event.

B. Committee Reports

- i. Finance Committee
 - a. Finance Report March – WLS is doing just fine with the current budget- at this point in the year, 75% of budgeted expenditures should have taken place. Cash flow is good, however there is a spot in June where there is a dip into the red. There is a CDARs coming due in June. The state still has a payment due, and there are parent payments still due to come in to the school.
 - b. FY17 Budget Update – Currently the budget for classroom spending is frozen due to student population decreases.
 - c. FY18 Budget Update – awaiting the state to pass their budget to determine funding to schools

10. Action Items

- A. Financial Report for March 2017 – Amy/Eva. The motion passed
- B. Personnel Employment Agreements – FY17 – Cris VanDriel, Andy Burns
FY18 – Jamie Otte, Julie Johnson, Eva Maher, Beth Wilson, Nathaniel Nordberg, Erin Whitehead
Jody made a motion to accept the Personnel Contract Agreements for both FY 17 and 18, and Amy seconded the motion. The motion passed unanimously.
- C. Policies: First Reading – 558 Reimbursement of Budget Expenditures, 572 Volunteer Management, 661 Salary and Wage Compensation, 608 Compensation for Non-Exempt Employees in Extended Activities
A motion to pass the first reading of the 558 Reimbursement of Budget Expenditures, 572 Volunteer Management, 661 Salary and Wage Compensation, 608 Compensation for Non-Exempt Employees in Extended Activities policies was made by Jody and seconded by Eva. After some discussion, the motion passed unanimously.
- D. Policies: Second Reading – none
- E. Policies: Deletion -none
- F. Parent Survey for Director Evaluation Schedule
A motion to made to put the Parent Survey for Director Evaluation on a three-year schedule was made by Amy and seconded by Amy.
After some discussion concerning the helpfulness of the survey, the motion passed unanimously.

11. Scheduling

- A. WLS Board Meeting 5.22.17 6:00 pm

A motion was made by Eva to adjourn the meeting, and Amy seconded the motion. The motion passed unanimously.