

World Learner School



World Learner School Board Meeting Agenda May 22, 2017

1. Call to Order – 6:00 pm
2. Roll Call/Quorum Confirmed

Present- Amy Middelstadt, Michelle Strain, Beth Wilson, Jody Luck, Tina Lyder, Patti Quinn
Absent- Danielle Wishard-Tudor, Eva Maher
Non-Members Present- none
3. Student Presentation – none
4. Community Forum (Procedures are contained on Community Forum Participation Cards, available at the meeting)

Melissa Bullerman came to the board with some thoughts on the Wellness Plan. Her largest concern was that if lower elementary lunch was to be after recess, it would affect the 3-hour work cycle, which is key to a Montessori program. She also had concerns about treats in the classroom- baking is vital to classroom instruction, and there are many lessons in baking. She would like to make sure that baking treats is still an option for her class. The third item she brought to the board was the idea of using a credit-card payment system. New advances may have made that a feasible thing for WLS. Changes in the law have made it possible for credit card fees to be the responsibility of the buyer rather than of the school. She is more than willing to look in to how local schools have set up their system.

Melissa also brought up a salary schedule concern: new teachers may be coming in at a higher pay schedule due to the way their college is recording their credits- this is dependent upon the college they attended. This sets up the possibility of new teachers to be paid more than veteran teachers.

5. Charter School University Book Study guided by Dan Jett and/or Patti Quinn – no discussion
6. Approval of Agenda and Declaration of Conflicts of Interest

Amy made a motion to accept the Agenda and Declaration of Conflicts of Interest, and Tina seconded the motion. After some discussion, the motion passed unanimously.

7. Approval of Consent Agenda: Consent agenda items are considered routine in nature and will be voted upon with a single motion; however, by request from an individual school board member, individual items on the Consent Agenda may be removed from it for independent consideration.

- A. Minutes of 4.24.17 and 5.15.17-
- B. Fundraising and Donation records –
- C. Fundraising Permissions & Grants –

Tina made a motion to approve the Consent Agenda, and Amy seconded the motion. Michelle had a question about rogue board members from the book study at the previous meeting. After a bit of discussion, the motion passed unanimously.

8. Information/Discussion
 - A. Board Training Activities – Requirements and Plans for FY17
 - i. Book Study
 - ii. Required – Employment 3.4.17 9 am – 12 noon,
Financial 11.21.16 or 5.15.17 with Sandy Schmidt
Governance – Ongoing Charter School University with Dan Jett
All current board members are now trained.
 - iii. Other options –
 - iv. Board Training Evaluation – Board training survey was given to Board Members by Patti, and she will tally results.
 - v. Next Steps for Ongoing Training - All board members are tentatively going to the ACNW Leaders Retreat- Nov. 10&11, 2017.
 - B. Appointment of Parent Board Member – no decision
 - C. Director Goals for FY17 - Patti read through information compiled by Deana, the School Director, as to how she has met her goals set by the School Board over the 2016/17 school year. There was then discussion as to what the next steps for the Board. What does the WLS community need? What does the public want in a public school? What does WLS represent- what can we market ourselves as? Perhaps task Deana with contacting District 112 to see if they would share their demographic research with WLS. Perhaps the City of Chaska could help. Should WLS's main goal be to become Eco-friendly school as it fits our goals and we do it better than what is out there locally.

- D. Director Evaluation Process and Goals for FY17 and FY18 –
The Board will be setting up new goals for director- perhaps at August meeting with new board members- gives board a chance to determine what direction to take with the results of the previous goals.

9. Reports

A. Director's Report

- i. Monthly Enrollment Report – 208 students
- ii. Upcoming Events – MAP testing is in progress; Spring Band and Choir Concert taking place; Medallion Ceremony
- iii. Other information –
 - Legislative Update: Information compiled by Deana for the board to review- budget vote coming
 - Sprinkler System- compressor issue- pipes filled with water.
 - Carverlink Fiber Systems- want to place a generator
 - MS Meet and Greet- went well
 - Hired an Interventionalist

B. Committee Reports

- i. Finance Committee
 - a. Finance Report April –
WLS should receive their government holdback in August. Budget is running negative due to unforeseen expenditures with the fall flooding and backyard project.
Government Shutdown is possibility, so \$200,000 being held back from CDARS in case.
 - b. FY17 Budget Update – Finance: Teacher budgets still frozen, decrease in several expenditures- substitutes, travel, etc.
 - c. FY18 Budget Update – no update

10. Action Items

- A. Financial Report for April 2017 –
Motion to accept financial report was made by Tina and seconded by Michelle. There was no discussion, and the motion passed unanimously.
- B. Personnel Employment Agreements – Ashley Lindquist, Lisa Paynter
Jody made a motion to accept the Personnel Employment Agreements, and Tina seconded the motion. There was no discussion, and the motion passed unanimously.
- C. Policies: First Reading – 488 Wellness
All USDA requirements are in the policy. Jody motioned to approve the 1st reading of Wellness Policy, and Amy seconded. The motion passed unanimously.
- D. Policies: Second Reading – 558 Reimbursement of Budget Expenditures, 572 Volunteer Management, 661 Salary and Wage Compensation, 608 Compensation for Non-Exempt Employees in Extended Activities
Jody made a motion to accept the second readings of the 558 Reimbursement of Budget Expenditures, 572 Volunteer Management, 661 Salary and Wage Compensation, 608 Compensation for Non-Exempt Employees in Extended Activities Policies, and Amy seconded the motion. After some discussion, the motion passed unanimously.
- E. Policies: Deletion – none
- F. Audit Engagement Letters
Jody made a motion to accept the Audit Engagement Letters, and Amy seconded the motion. There was no discussion, and the motion passed unanimously.
- G. Lease Aid Application: Board members are to sign the Lease Aid Application and return to Patti.

11. Scheduling

- A. WLS Board Meeting 6.26.17 6:00 pm

A motion to adjourn the meeting was made by Tina and seconded by Beth. The motion passed unanimously.