

World Learner School



World Learner School Board Meeting Agenda June 26, 2017

1. Call to Order – 6:00 pm
2. Roll Call/Quorum Confirmed Present- Eva Maher, Amy Mittelstadt, Jody Luck, Michelle Strain, Beth Wilson
Absent- Patti Quinn, Tina Lyder, Danielle Wishard Tudor
Non-Members Present- Deana Siekmann
3. Community Forum (Procedures are contained on Community Forum Participation Cards, available at the meeting) no forum
4. Charter School University Book Study guided by Dan Jett and/or Patti Quinn – nothing
5. Approval of Agenda and Declaration of Conflicts of Interest

Eva motioned to approve the Agenda and Declaration of Conflicts of Interest, and Michelle seconded the motion. The motion carries unanimously with no discussion.

6. Approval of Consent Agenda: Consent agenda items are considered routine in nature and will be voted upon with a single motion; however, by request from an individual school board member, individual items on the Consent Agenda may be removed from it for independent consideration.

Michelle made a motion to approve the Consent Agenda, and Amy seconded the motion.

A new donation request was received at the last minute- an “in kind” donation of a smart board to be housed in Ashley’s lower elementary classroom. The donation has not been received, but the remainder of the cost of the board will be coming out of the FY17 budget. As there is some discussion to be had about this item, the Donation Records needs to be moved to an action item.

Motion failed unanimously.

- A. Minutes of 5.24.17-
- B. Fundraising and Donation records –
- C. Fundraising Permissions & Grants – none

7. Information/Discussion
 - A. Board Training Activities – Requirements and Plans for FY17
 - i. Book Study- There are a few chapters left, and a wrap up study session needs to be held. Patti will schedule a final discussion session for the board.
 - ii. Required – Employment 3.4.17 9 am – 12 noon,
Financial 11.21.16 or 5.15.17 with Sandy Schmidt
Governance – Ongoing Charter School University with Dan Jett
 - iii. Other options –
 - iv. Board Training Evaluation – review results
The board submitted comments to Dan Jett in response to the training they received this year.
 - v. Next Steps for Ongoing Training - Thoughts for FY18- ACNW training in November?
Engagement of Dan Jett in different capacities through skype sessions?
Board Manual Training- whole group or new members?
Deana suggested that one or two board members meet with her to formulate a training schedule and present to the board- Beth volunteered.
 - B. Appointment of Parent Board Member – A parent, Michelle Strain, came forward to serve out the remaining term of Brian Hansen. Michelle is currently serving on the board, but her own term is at an end as of July 1st. The appointment is moved the action items.
 - C. Appointment of Teacher Board Member – this item is being moved to next month’s meeting. It is encouraged for teacher members to reach out to other teachers and look for interested parties.
 - D. Director Evaluation Process and Goals for FY17 and FY18 – review process and information
Discussion of the Director Evaluation and Goals will take place under a closed session.
 - E. Lease Aid Approval Letter
Lease Aid was approved.
 - F. Family Survey Results
The board looked over the results of the survey and discussed some of the comments.

8. Reports

- A. Director's Report
 - i. Monthly Enrollment Report – 208
 - ii. Upcoming Events –no report as school is on summer break
 - iii. Other information – Legislative update: 2% increase for school funding but there was no increase to TRA. The resignation of Amy Mittelstadt was accepted, and the position has been filled. WLS will need to seek a variance for the new teacher, who does not hold a license. There is an upcoming training concerning new lockdown procedures that will be implemented in Carver County schools in the coming school year.
- B. Committee Reports
 - i. Finance Committee
 - a. Finance Report May -
 - b. FY17 Budget Update – There is a revision to be made to the FY17 budget due to drops in enrollment and additions to expenditures. Overall, the budget ran negative \$88,691 predominately from the summer backyard project and the fall 2016 flooding issues.
 - c. FY18 Budget Update – The FY18 budget is based on an enrollment of 213 students and has a 2% increase from the state. This allows for a 1.20 Debt ratio and a 30% fund balance.

9. Action Items

- A. Financial Report for May 2017 –
WLS revenue is at 84% of the revenue budget, and 87% of the expenditure budget has been spent. A CDARS was cashed in, and a new CDARs was initiated. Cashflow remains healthy.
Amy moved to accept the May Financial Report, and Beth seconded the motion. The motion passed unanimously after no discussion.
- B. Personnel Employment Agreements – Megan Oswald, Julie Johnson, Tina Lyder, Amy Mittelstadt, Susan Olson, Ashley Lindquist
A motion to approve the Personnel Employment Agreements was made by Eva and seconded by Michelle. After no discussion, the motion passed unanimously.
- C. Policies: First Reading – none
- D. Policies: Second Reading – 488 Wellness ,661 Salary and Wage Compensation
Motion to approve made by Amy and seconded by Eva. After some discussion, the motion passed unanimously.
- E. Policies: Deletion - none
- F. FY17 Budget Revision
Motion to approve the FY17 budget revision. There was no discussion and the motion passed unanimously.
- G. FY18 Budget
Motion to approve the FY18 budget was made by Eva and seconded by Amy. After some discussion, the motion passed unanimously.
- H. Board Resolution to Continue Membership in MACS
A resolution to continue membership in MACS was made by Eva and seconded by Amy. After some discussion as to the benefits of membership, the motion passed unanimously.
- I. Board Resolution to Repeal Employment Agreement of Amy Mittelstadt
Eva made a motion to accept the repeal of employment agreement of Amy Mittelstadt, and Michelle seconded the motion. After some discussion about the disappointment of losing Amy, the motion passed unanimously.
- J. Donation Record: Amy moved to accept the Donations Record, and the motion was seconded by Eva. After much discussion, the board has unanimously voted to not pursue an additional donation of a smart board at this time.
- K. Resolution to Direct Deana to Appoint a Parent Board Member
Amy moved to direct Deana to appoint Michelle Strain to the open board member position left by the resignation of Brian Hansen. The motion unanimously passed.
- L. On-Line Payments Discussion:
Amy motioned to table the discussion of online payments, and Eva seconded the motion. The motion passed unanimously without discussion.

10. Motion to Close the meeting Pursuant to 13D.05 Subd. 2(b) and 13D.05, Subds. (1) and (3) to discuss data relevant to Director Evaluation.

Eva moved to close the meeting, and Michelle seconded the motion. The motion passed unanimously.

Eva made a motion to re-open the meeting, and Amy seconded the motion. The motion passed unanimously.

11. Scheduling

- A. WLS Board Meeting 7.24.17 6:00 pm
Michelle made a motion to adjourn the meeting, and Amy seconded the motion. The motion passed unanimously.