



World Learner School Board Meeting Agenda
November 23, 2015

Student Presentation at 6:00 pm

1. Call to Order – 6:15 pm

2. Roll Call/Quorum Confirmed

- Members Present: Debi, Tina, Patti, Bob, Ashley, and Melissa (6 of 9 members present- quorum met)
- Members Absent: Jody, Amy, Michelle
- Guests: Katy Rhodes, Dan Jett, Sandy Schmidt, Dennis Hoogeveen

3. Community Forum (Procedures are contained on Community Forum Participation Cards, available at the meeting)

4. Approval of Agenda and Declaration of Conflicts of Interest

- None Reported

5. Approval of Consent Agenda: Consent agenda items are considered routine in nature and will be voted upon with a single motion; however, by request from an individual school board member, individual items on the Consent Agenda may be removed from it for independent consideration.

A. Minutes of 10/26/2015, 11/9/2015

B. Fundraising and Donation records

C. Fundraising Permissions – Deep Portage Scrip Cards, Deep Portage Culver's Events, PTO Shindig

D. Grants –

- Motion made by Patti to approve the consent agenda, second made by Tina

Vote 6-0 in favor, motion carries

6. Information/Discussion

A. Board Training Activities – ACNW Retreat

- Update given by Deana. There was a description of the courses offered and the overall experience of the retreat for the members that attended.

B. ACNW Statement of Income and Expenditures

- These were passed out to review, no action taken (required)

7. Reports

A. Audit Report from Clifton Larson Allen

- Audit Review given- packet with the information was passed out to the board members. Dennis gave the school as good of an opinion as they can give. Our school shows really strong financial s, no findings were found for the year 2015 for WLS, and there were no findings in the yellow book, legal compliance, or the financial report from the audit.

B. Strategic Initiatives

- Hot Topic- Food Service report given

C. Director's Report

i. Monthly Enrollment Report

- 209 students to date. 1 left and we will place to 210

ii. Academic Dashboard

- Reviewed the dashboard (what lessons have been given and what is happening in the school)

D. Committee Reports

i. Finance Committee

- Unable to meet due to illness

E. Work Session Report

- Report given by Melissa of the group's tasks and what was discussed at the first work session

8. Action Items

A. Financial Report for October 2015

- Patti made a motion to approve the financial report for Oct 2015, Melissa made a second
Vote 6-0 in favor, the motion carries

B. Approve FY15 Audit

- Patti made a motion to approve the audit, Ashley made a second
Vote 6-0 in favor, the motion carries

C. Personnel Employment Agreements: Andrew Burns, Wendy Szczepanski

- Additional hours due to conferences
Patti made a motion to approve personnel agreements, Ashley made a second
Vote 6-0 in favor, motion carries

D. Policies: First Reading

- None

E. Policies: Second Reading

114 Director Job Description, Goal Setting, and Evaluation Policy

- Motion was made to remove this from the agenda as it was already approved at the last board meeting
Motion was made by Melissa, second was made by Debi
Vote 6-0 in favor, the motion carries

115 Director Succession Policy

- This item was amended to include verbiage changes from Dan Jett. This item was voted on for approval with other items mentioned below

521 Finance and Cash Management

552 Purchasing

518 Fixed Asset

616 Employee Leave of Absence

441 Mandated Reporting

465 Technology Use

569 Travel Expenditures

- All listed polices above: Motion was made for the second reading (which puts them into policy) by Tina, second by Patti
Vote 6-0 in favor, motion carries

F. Policies: Deletion

Delete due to combining in 616 Employee Leave of Absence

Jury Duty

Medical leave

Military Leave

Parental Leave

Personnel Leave

Personal Leave Administration

Sick Day

Delete due to combining 372 Safety and Security

Keys

- Motion made to delete policies because the information has been added into other policies. The motion was made by Patti and seconded by Debi.
Vote 6-0 in favor, motion carries

G. Propose to keep WLS Building Company Committee and appoint 2 members

- Discussion about keeping this company as a monthly meeting. Bob would email the staff to see who may be interested in this position. The board would select members at the next board meeting.
Patti made a motion to keep the building company a separate committee, Melissa made a second
Vote 6-0 in favor, motion carries
- Dan gave the group a reminder to a mid year progress. Dan will meet with Deana prior to that report.

9. Scheduling

A. Next WLS Board Meeting: January 4, 2016, 6:15 p.m.

- Patti made a motion to close the meeting, Ashley made a second
Vote 6-0 in favor, motion carries
Meeting adjourned at 7:45pm