

The World Learner School of Chaska

GUIDELINES FOR CITIZENS WISHING TO SPEAK AT OPEN FORUM

The School Board, as a representative body of the district, welcomes all citizens to express interest in and concerns for the schools. Time is set aside at each regular meeting to give citizens an opportunity to be heard. The School Board agenda reflects the official business of the school district; time constraints and procedures are in place to assure an orderly process for each meeting.

Individuals or groups who wish to speak to the Board will be recognized during the Open Forum segment of the agenda. These guidelines govern citizen presentations:

- Speakers are expected to have followed communication channels outlined in Parent Handbook and will be encouraged to redirect issue to that process.
- Speakers must identify themselves and the topic on which they will be speaking.
- In the event that a large number of people wish to address the Board on the same topic, the Board may request that spokespersons be appointed to speak on behalf of a group.
- The following items are inappropriate for the Open Forum and will not be allowed:
 1. Complaints against individual Board members
 2. Complaints against individual employees of the District
 3. Private data related to a student.
- The presiding Board officer has the prerogative to determine whether or not a speaker is acting within these guidelines.
- The presiding Board officer may terminate the remarks of any speaker who does not follow these guidelines. If a speaker persists after being asked to stop, that person's privilege to address the School Board will be terminated.
- A person who willfully violates data privacy is guilty of a misdemeanor. (Minn. Stat. § 13.09)

The School Board will listen and possibly ask clarifying questions, but will not try to resolve the issue at the meeting.

The School Board will assign a member to serve as liaison. This member will collect questions or data from the Board and the community member and work towards a resolution. Initial contact with the community member will occur with 7 days of Community Forum.

Board Liaison will complete a Grievance Document and provide copies to the Community Member, Administration, and Board Chair. The Board Chair will report on the issue at the following Board meeting.

The School Board reserves the right to limit or restrict presentations as necessary in order to provide an orderly, efficient, and fair opportunity for those present to be heard as well as to observe the propriety of staff and students.

World Learner School
Board Meeting Agenda

Date: 12.22.14



Board Members:		<u>Term Began</u>	<u>Term Ends</u>
	Melissa Bullerman	July 14	June 15
	Bob Davis	July 14	June 16
	Richard Druce	July 13	June 15
	Joanne Gaudette	July 13	June 15
	Ashley Godinez	July 13	June 15
	Kendra Hoffman	July 14	June 16
	Patti Quinn	July 14	June 15
	+ Mitra Rahimi	Oct 14	June 15
	Beth Wilson	July 14	June 15
	+ denotes Board Appointment		

<u>Item</u>	<u>Person Responsible</u>
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**Student Presentations -

1. Call to Order - Quorum confirmed Chair
Board Members absent: Patti Quinn, Richard Druce, Melissa Bullerman, Ashley Godinez

2. Community Forum

3. Approval of Agenda Chair
Declaration of conflict of interest
Moted by Joanne and second by Mitra. Agenda approved.

4. Strategic Initiatives Update Chair
Plan for February 'Hot Topics'

The next "Hot Topics" point of conversation will be Kindergarten at January's meeting. Follow-up action items from the last "Hot Topic" meeting include a survey to the parents and an email recapping the information from the last meeting.

5. Approval of Consent Agenda Chair
Consent items are those which usually do not require discussion or explanation prior to school board action, are non-controversial and /or similar in content, or are those items which have already been discussed and/or explained and do not require further discussion or explanation. Items shall be removed from the consent agenda by a request by an individual school board member for independent consideration.

5.1 Minutes of 11.24.14

5.2 Fundraising and Donation Records-

5.3 Fundraising Permissions - Buffalo Wild Wings

Upper Elementary submitted a permission form for Buffalo Wild Wings, where families would turn in a little form that then would then give WLS 10% of the meal price.

5.4 Grants - none

Motion to approve the consent agenda made by Kendra Hoffman and seconded by Mitra Rahimi. Motion passed unanimously.

6. Governance (e.g. by-laws, elections, etc.) Director
6.1. Bylaws review committee

A committee was put into place to review bylaws. Joanne Gaudette and Deana Siekmann volunteered to serve on the committee.

7. Finance Finance Committee
7.1 Financial Dashboard

According to Patti Quinn, the WLS treasurer, everything looks good. CDARs is coming due soon. The budget might need to be reevaluated due to a decline in enrollment.

7.2 Enrollment Update

LE - Actual	76	Budget	78
UE - Actual	82	Budget	83
MS - Actual	48	Budget	51
TOTAL Actual	206	Budget	212

Two families are leaving WLS due to moving away from the area. Five placements are being made at lower elementary and five placements are being made in upper elementary.

8. Personnel

Director

8.1 Contracts -

No contracts to approve at this time.

8.2 Director Job Description and Qualifications

9. Curriculum/Programs

9.1 Letter from WLS Student

A request came from a WLS student asking the school board to change the type of hand soap being used in the bathrooms at the school. The board commended the student on her work and will respond to her in a letter. The board decided to go back to the student and ask her to do further research on types of soaps and costs.

10. Building Company (WLS/JMS) with Facility/Maintenance/OSHA

10.1 Report on finances and recent activity

BC

Ray will be coming in over the winter break to finish repairs and final tasks in the room. The back step patio will be re-poured in the spring when the weather is warmer.

11. Committees/Task Forces

11.1 Committee Assignments

11.1.1 Academic Achievement 1. Deana Siekmann 2. Beth Wilson 3.	MONTHLY Second Monday of Month 5:00 - 5:30 p.m.
11.1.2 Policy 1. Deana Siekmann 2. Bob Davis 3. Beth Wilson	MONTHLY Fourth Monday of Month 5:00 - 5:30 p.m.
11.1.3 Personnel 1. Deana Siekmann 2. Bob Davis 3. Daneen Goncalves	MONTHLY First Monday of Month 4:30-5:00 p.m.
11.1.4 Finance 1. Deana Siekmann 2. Patti Quinn 3. Kendra Hoffman	MONTHLY Third Monday of Month 5-6 p.m. ** February meeting on 2.17.14 at 4:00 pm
11.1.5 Fundraising/PTO 1. Patti Quinn 2.	MONTHLY First Wednesday of Month 6:30 -7:30 p.m.
11.1.6 Facilities/Building Company 1. Deana Siekmann	MONTHLY Fourth Monday of Month 5:45 - 6:15 p.m.

2. Beth Wilson
3. Richard Druce
4. Tim Boyce

11.1.7 Technology

BI-ANNUALLY First Monday of Oct & Feb 5-6 p.m.

1. Deana Siekmann
2. John Wilson
3. Kelly Simer
4. Joanne Gaudette

11.1.8 Marketing

MONTHLY, 3rd Thursday of Month, 4:00 pm

1. Ashley Godinez
2. Melissa Bullerman
3. Richard Druce
4. Joanne Gaudette

Electronic PDF flyer to be made that can be sent out to businesses, and a new paper flyer is being looked into. Bob Davis met with the Chanhassen Chamber of Commerce who gave him a packet of information, including events and activities that the school could be a part of in order to promote the school. Joanne mentioned that the goal of the Marketing Committee for now is to work with target audiences, and the Chamber might be too broad an audience.

12. Other

12.1 Hot Topics

12.2 WLS 20th Anniversary

The big party is coming up on the 9th of January. The next meeting is Monday, January 5.

Confirmation of date and time of next meeting 1.26.15 at 6:15 p.m.

Adjournment

Motion to adjourn the meeting was made by Patti Quinn and seconded by Joanne Gaudette. Motion passed unanimously.

Respectfully submitted by Beth Wilson on 12/22/14