

# World Learner School



## World Learner School Board Work Session Agenda February 21, 2017

1. Call to Order – 6:00 pm

2. Roll Call/Quorum Confirmed

In attendance: Tina Lyder, Amy Mittelstadt, Patti Quinn, Michelle Strain, Jody Luck, Beth Wilson  
Absent: Brian Hansen, Danielle Wishard-Tudor, Eva Maher  
Non-Board Attendees: Deana Siekmann, Sandy Schmidt

3. Approval of Agenda and Declaration of Conflicts of Interest

Michelle Strain made a motion to approve the Agenda and Declarations of Conflict, and Tina Lyder seconded the motion. The motion passed with Jody Luck abstaining.

4. Information/Discussion

### A. Board Committee Reports

#### 1. Finance

##### a. Budget FY18 scenarios

Sandy Schmidt shared information about the FY18 budget with the board. There is a 2% increase in the budget to reflect the proposed Gubernatorial budget plan. There are donations, facilities, and Before/Aftercare revenues included in the budget. Additional money is due from an increase in the Facilities Management revenue. The WLS Assistant director has submitted a request to work half-time, which will affect spending. Staff development and sponsorships are also included in the budget. Items that are not yet included in the Y18 budget include technology replacements/upgrades and furniture replacement. TRA has proposed a 2% increase but may be offset by the state, so the proposed budget does not yet reflect that increase.

After Sandy shared her information, there was some discussion on what to add to or change in the proposed budget. It was decided to stay at a ADM of 216.

##### b. Before/After Care Options

There was some discussion on how to make the BAC more viable, which included opening up our program to community children from other schools. Deana is going to investigate this idea and make some contacts.

#### 2. Academic

##### a. Update on Assessments

We finished the first round of OLPA's, which is a practice round of the MCA's. Winter MAP testing was also completed. The next round of testing is for the MCA's which will be in April.

##### b. Update on ACNW Contract

Deana included the Contract Amendment for the board to look at. There was one change: For FY20's renewal, the data collection will be bumped back to FY19.

#### 3. Building

#### 4. Fundraising/PTO

Shindig invites went out to WLS families. Donations are beginning to come in.

#### 5. Marketing

An article was in the Chaska Herald talking about National School Choice Week. A video made during School Choice Week was published on the Website and on the Facebook page.

#### 6. Personnel

##### a. Sponsorship Applications

Debi Forsyth has requested sponsorship for her second year of training.

##### b. Review of Assistant Director Mid-Year Summary

Lisa Waller, the Assistant Director, was asked to summarize her duties in her position. A document summing up those duties was included in the board packet. For FY18, her position will go to part time.

#### 7. Policy

- a. Review Policy List - Deana gave a policy update
- b. \* Delete –
- c. \*\* New – Wellness Policy Discussion

Deana shared the District 112 Wellness Policy for the board to look at as they think about drafting their own.

- d. \*\*\* Review

#### 8. Technology

- a. Update on donation

There is a family who has expressed interest in making a large technology donation to WLS. The same family also donated three wall-mounted projectors and two smartboards on carts.

#### 9. Board Training Options

- a. MACS Legislative Update: Deana put out the MACS proposed agenda for their annual legislative agenda so that if the board wanted to provide feedback to MACS, they could.
- b.

### B. Annual Meeting Planning

#### 1. Bylaws Review

Bylaws to stay the same- no changes

#### 2. Planning Document

Patti reviewed the Annual Meeting document with the board and delegated tasks.

#### 5. Summarize items for Action agenda on 2.27.17

FY18 Budget

ACNW Contract

Sponsorship

Policies

Annual Meeting

Before/Aftercare Options

Flier on Annual Meeting to be distributed at conferences

#### 6. Scheduling

1. Next WLS Board Meeting: February 27, 6:00 pm
2. Board Retreat: March 4, 9:00 am to 12:00 pm

Jody motioned to adjourn, Amy seconded it. The motion passed unanimously.